

## Application Information

For persons interested in applying to any graduate program in Workforce Education, Leadership and Social Foundations, the standard application package of the University of Georgia requires that all Graduate School applicants submit the following materials directly to the Graduate Admissions Office:

1. A completed application form,
2. Official test score reports (not required for non-degree applicants)
  - A. Ph.D. and Ed.D. applicants submit a GRE score
  - B. Ed.S., MAT, and M.Ed. applicants submit a GRE or MAT (Miller Analogies Test) score
  - C. International students submit a GRE and TOEFL or IELTS score

All test scores except the TOEFL and IELTS score are subject to a five-year time limitation. TOEFL and IELTS scores are valid for two years from the date of examination.

3. One copy of official transcripts from all colleges and universities where a degree was earned (non-degree applicants submit transcripts from college or university where highest degree was earned). Bachelors and master's degrees must have been earned from a regionally-accredited institution of higher education.
4. Application for Georgia residence status (if claiming a permanent legal residence in Georgia for fee purposes)
5. All applicants, but especially international applicants, should review additional requirements found on the Graduate School Website.

### Additional Materials Required

The Department of Workforce Education, Leadership, and Social Foundations requires the additional materials listed below.

1. A two-page statement indicating: (a) background and interest in program of choice; (b) career aspirations as they relate to program of choice; (c) relationship between, background, program of choice, degree sought, and career aspirations. Not required for non-degree applicants, instead non-degree applicants complete the *Statement of Purpose-Non-degree Applicants* section on the application. Submit this statement directly to:

Graduate Coordinator  
Department of Workforce Education, Leadership, and Social Foundations  
The University of Georgia  
207 River's Crossing  
850 College Station Road  
Athens, GA 30602

2. Three letters of recommendation (see online application) from individuals familiar with your abilities. The letters of recommendation are submitted to the Graduate School electronically by the persons giving the recommendation. Not required for non-degree applicants.

### **Non-Degree Applicants**

An applicant who wishes to take courses at the University of Georgia for professional advancement, licensure, or certification purposes only, and who holds a baccalaureate or higher degree from a regionally accredited institution, should apply for admission as a non-degree student. Non-degree means the applicant does not intend to pursue a graduate degree. If an applicant wishes to seek a degree, he/she should apply for the appropriate graduate degree program.

### **MODS Codes for Online Applications**

The University of Georgia Graduate School now uses an online application process. When applying online, applicants must include an MODS code to identify the program area to which they are applying. For your convenience, those codes are identified below.

<b>MODS Code</b>	<b>Program</b>	<b>Degree</b>
814	Social Foundations	PHD
248N	Educational Leadership	Non-degree
845	Workforce Education	MED/Online MED
845A	Workforce Education	EDS
845B	Workforce Education	EDD
845C	Workforce Education	PHD
845D	Workforce Education	MAT
845N	Workforce Education	Non-degree
845T	Workforce Education	Transient

Online MED applicants: Submit an e-mail to [mpass@uga.edu](mailto:mpass@uga.edu) to indicate you wish to be considered for the Online MED program.

### **Doctoral Applicant Interviews**

Persons applying to doctoral programs are interviewed as part of the admission criteria. Interviews are held once in fall and spring semesters for admission consideration the following fall. Applicants are encouraged to submit materials as early as possible so that files are complete and interviews can be scheduled.