

Meeting Minutes
May 18, 2005

Members Present: Mike Hannifin, Sandi Glass, Jim Wilson, John Hoge, Linda DeGroff, Alan Stewart, Julie Tallman, Phil Tomporowski
Guest: Karen Webb

Sandi Glass distributed handouts and presented updates on the planning website <http://www.coe.uga.edu/techplan>. Jim Wilson requested a link on the COE site and search option for the web site. The link will be put on the OIT site and will be accessible through normal search process.

Julie Tallman introduced guest speaker Dr. Karen Webb. Dr. Webb provided a summary of her research in a presentation "Aligning Policy and Practice: IIT Planning in the USG". Dr. Webb shared her findings from the review of strategic technology planning of USG institutions. The group discussed the implications of her research and how they relate to our plan. Dr. Webb stressed the importance of a focus on our graduates and what we want them to know and be like. Key elements of the process include an environmental analysis, alignment with institutional goals and objectives, integration of IT plan with the unit strategic planning process, development of objectives, benchmarks and measures, development of a strategy for updating the plan and attention to funding. Dr. Webb agreed to work with us during our planning. A request for her presentation has been made and a copy will be added to the web site if possible.

The team discussed the process of developing a plan that represented COE. We seek a way to create a plan that represents a college-wide vision but is also flexible and recognizes and champions innovation. Mike Hannifin, John Hoge and Jim Wilson shared previous technology experiences and discussed innovation. The committee agreed that is difficult to really know what our options will be in 5 years. Sandi Glass shared that some successful planners have focused on their vision and what they want to do with technology rather than specific hardware and software.

The committee discussed the mission and vision statement development. It was decided that the COE vision and mission would be presented as a draft mission and vision statement for our work. A paragraph or defining statement would be added that provides a focus for how we see technology enhancing, accelerating and even exceeding our vision for the college. Members of the committee will send drafts of their ideas for this defining statement or paragraph to the listserv for consideration.

Sandi Glass shared a first look at some value statements. The committee will submit ideas and improvements for value statements to the listserv. The goal is to finalize mission, vision, defining statement and value statements at the next meeting.

Our next discussion will focus on the strategies for technology at COE and how we should approach a college-wide technology plan.

Committee members were also asked to submit links of resources or best practices to the site. These can be submitted to kal@uga.edu. Indicate that these are additions to the tech plan web site.

The next meeting of the committee will be June 10, 10:00 am - noon, in room G-10 Aderhold.