



## Modules

This course is divided into eight modules. You have approximately two weeks to complete each module. Please be sure to keep checking the WebCT calendar for due dates, when a module begins and ends, etc. A module will be closed at midnight of the final day. No assignments will be accepted after the module closes.

Each module will have readings and assignments. Participation is absolutely essential. This class is intended to be interactive and how much we learn depends on the community we form in cyberspace. You will be expected to post at least twice to the bulletin board related to the text readings for each module. The postings should relate to the readings, be reflective, and can include responses to the postings of the instructor, the assistant, or other students in the course. These postings must be substantive, state or support an issue, or add a new perspective to the discussion. Most modules will have guiding questions to help you think about our topic.

Use good “netiquette”:

- Check the discussion frequently so that your responses are timely and on the topic
- Focus on one subject per message and use titles that are self-explanatory
- While disagreement is fine, avoid judgment comments that may be taken personally
- Include quotes, references, page numbers, and sources whenever possible
- Vague or general comments may be interpreted as a sign that you haven’t read the material.
- Humor is fine but can be misinterpreted without face-to-face cues.

MODULE	DATES	TOPICS	READINGS
1	Aug 18-31	WebCT Introduction and Course Overview, Living the Professional Life, Models of Reading	R&C-1, 7 A-1, 2, 3, 13
	Sept. 1	LABOR DAY	
2	Sept 1-14	Views of Readiness, Reading to Children	A-4
3	Sept 15-28	Phonemic Awareness and Phonics	R&C-2
4	Sept 29-Oct 12	Vocabulary	R&C-4
5	Oct 13-26	Shared Reading	A-5
6	Oct 27-Nov 9	Guided Reading	R&C-6 A-6
	Oct 31	FALL BREAK	
7	Nov 10-23	Independent Reading	A-7, 8
	Nov 24-28	THANKSGIVING	
8	Nov 24-Dec 9	Comprehension and Fluency	R&C-3, 5 A-9, 10, 11, 13 (review)
	Dec 12	Final Reflection Due Course Evaluation	

**NOTE:** There are many helplets at the WebCT homepage when you have difficulties.

## Technology Helplet

*Created by Rachel J. Pinnow, 2002; updated 12.04.04*

[How do I post to the Discussions area in WebCT?](#)

[How do I post to an individual folder in the Discussions area of WebCT?](#)

[How do I post a document I composed in Word into a message in WebCT?](#)

[How do I download an attached file in WebCT?](#)

[How do the links operate in this course?](#)

### Posting to the Discussions area of WebCT

The WebCT "Discussions" area is made up of many "folders". Each of these folders has been strategically named according to the title of your module. Thus, make sure that you post your assignment to the correct folder.

#### To post to the Discussions area:

1. Click on the word "Discussions" on the Navigation bar to your left. This will take you to the Discussions area.
2. Once you are inside the "Discussions" area, click on "Compose Discussion Message". This will take you to the compose message screen.
3. When composing a message to be posted to the Discussions area, first choose your **topic**. *Please be mindful* as choosing the incorrect topic area will post your message to the incorrect discussion area, which may result in lost participation points.
4. After choosing your topic, type in your **subject**.
5. Now simply place your cursor in the blank "message" screen and begin typing.
6. **PLEASE NOTE:** If you have already typed your message or document in Word (or a similar program) and simply want to copy it into the message box, all you must do during this step is copy your document in Word, place your cursor inside the 'message' box, **right click** your mouse and choose "paste".

### Posting to an individual folder in WebCT

You can post to any discussion folder by entering that folder (just click on it) where you will be given the exact same message posting screen as in the 'compose' option. If you would rather enter into a folder in order to post your information, simply click on the title of the folder and post according to the instructions above.

### Posting a message in Discussions area of WebCT via an original Word document:

All students are encouraged to type their documents in Word first in order to preserve spelling and grammar integrity of written documents.

If you have already typed your message or document in Word (or a similar program) and want to copy it into the message box, copy your document in Word, place your cursor inside the WebCT 'message' box (either in the Discussions area or a folder), **right click** your mouse, choose **paste** and this will copy your Word document into the message window. Now click on WebCT's "post" option at the bottom of the page to post your message.

### Downloading an attachment in WebCT

1. Click on the discussion message with the attached file that you want to access.
2. Once the message opens, click on the **large paper clip** with the words "**See attached**".
3. Next, click on the **small circle** to the left of the file title then click on the "**Download**" button.
4. Your computer will then ask you where you want to save the document, so all you need to do is direct the file where you want it saved.

### Links

Please note that all links leading to web sites *outside* of this course will open in new browser windows. However, links that are *internal* to this course will open in the same browser window or in a WebCT browser window.