

EOCS 5030/7030
Organizing and Managing Work- and Community-Based Education Programs
Summer Semester, 2007

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CLASS DAY/TIME: Saturday (May 19, June 9, June 30, July 7 and July 28) 8:30 a.m. – 1:00 p.m.
LOCATION: Room 63 River's Crossing, UGA

Instructor Availability: The instructor for this course will usually be available on-line on Wednesday afternoons from 1:00 to 4:00 p.m. to assist students in the completion of assignments.

WEBSITE: This course will utilize WebCT as the major classroom resource. At this site, all course information will be found and will be utilized for correspondence with instructor, submitting assignments, completing examinations, and other aspects of the course.

COURSE OVERVIEW

Work-based education is a practice that emphasizes the development of knowledge, skills, and attitudes that relate to a student's future participation within the economic sector of one's community and nation. In practice, such intentions become manifest in a considerable variety of program forms including career exploration, world of work, adult re-training, work transition, and high school and college-study courses that combine alternating periods of time in schools and workplaces.

Recently there has been a movement to establish work-based education as a central component of public schooling and community-based "life skills" retraining programs. The establishment of work-based education has been motivated by a variety of concerns, including lowering school drop-out rates, helping students define a "career," helping students gain a sense of pride and accomplishment, and developing a competent and reliable supply of labor for community economic enterprise. With a manifold sense of purpose, work-based education programs have become a feature of a vast number of school districts and community service agencies.

BULLETIN DESCRIPTION

Planning, implementing, and directing various school-to-work transition models in occupational education.

COURSE OBJECTIVES

Objectives for each lesson in the course are provided in the "Discover" section of each lesson on the course website.

CLASS TIME

This course meets from 8:30 a.m. to 1:00 p.m. In order to maximize the learning time available for the course, the following schedule will be followed to the extent possible.

8:30 to 9:45 a.m.	Class Session
9:45 to 10:00 a.m.	<i>Break</i>
10:00 to 11:15 a.m.	Class Session
11:15 to 11:30 a.m.	<i>Break</i>
11:30 to 1:00 p.m.	Class Session

A topical course outline for each class session is attached to syllabus. The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

COURSE ASSIGNMENTS

Individual Assignments

Within the lessons on the WebCT are three individual assignments: 1a (12 points), 3 (24 points) and 11 (6 points). A maximum of 42 points may be earned for these assignments. Individual assignments are due by 5:00 p.m. on Friday of each week (see Topical Course Outline for specific due dates). **NOTE: Assignments 1a and 11 require that you post your assignment to the WebCT Bulletin Board.** *Assignments turned in "late" (unless there are extenuating circumstances) will be reduced by 5 points.*

Simulation Activity

Within this course a simulation entitled "Athensville" will be utilized to allow students to engage in the development and implementation of a work-based learning program. Athensville assignments are listed with lessons on WebCT. A maximum of 270 points may be earned for the simulation. All assignments, as completed and evaluated, should be packaged in a three-ring notebook with appropriate tabs as a portfolio for your professional use. **Students may select a partner to complete the Athensville assignments if so desired.** Simulation activities are due by 5:00 p.m. on Friday of each week (see Topical Course Outline for specific due dates). *Assignments turned in "late" (unless there are extenuating circumstances) will be reduced by 5 points.*

Examinations

All class members will participate in two examinations. Examination 1 will be completed by 5:00 p.m. on **June 29** and examination 2 will be completed by 5:00 p.m. on **July 27**. A maximum of 50 points may be earned for each examination (a total of 100 points). These examinations will be conducted on-line through WebCT.

Participatory Activities

Regular class attendance is expected and considered as part of the participatory grade. It is the student's responsibility to acquire class notes and materials if a class is missed. A series of in-class assignments will be conducted as related to topics and are also considered as part of the participatory grade. A maximum of 25 points may be earned (5 points per class session).

Graduate Student Activity (EOCS 7030)

Each graduate student enrolled in the course will select and review one book from the reference list (see WebCT course icon) and prepare a book review following the format in the directions section. A maximum of 25 points may be earned. If a student desires to review a book not on the reference list, please contact the instructor for approval. Book selection must be made by **June 9** and an email sent to the instructor through WebCT. The book review is due **July 31**.

COURSE EVALUATION

	EOCS 5030	EOCS 7030
Assignments (Individual)	42 points	42 points
Athensville Assignments	270 points	270 points
Examination #1	50 points	50 points
Examination #2	50 points	50 points
Participatory Activities	25 points	25 points
Book Review (Graduate Students)	--	<u>25 points</u>
Total Points	437 points	462 points

GRADING SCALE

Scale	EOCS 5030	EOCS 7030
A = 100 - 91%	437 - 397 points	462 - 420 points
B = 90 - 81%	396 - 353 points	419 - 374 points
C = 80 - 71%	352 - 310 points	373 - 328 points

The University of Georgia's policies and procedures on academic honesty, *A Culture of Honesty*, will be followed in this course. Each student is responsible to inform themselves about those standards before performing any academic work.

The University of Georgia is committed to full inclusion of all students. Students who, by nature of a documented disability, require academic accommodations should contract the professor during office hours. Students may also speak with Disability Services at 706-542-8719 to discuss the process for requesting accommodations.

TOPICAL COURSE OUTLINE

Date	Course Topic	WebCT Lessons	Assignments
May 19 Session 1	<i>Orientation to the Course Overview of Lessons 1-4 and Content</i>	<i>Orientation to Lessons</i>	Log on to WebCT and send personal information to instructor by 5/22 via email Notification of selection of partner (if appropriate) by 5/22
5/21- 5/25		Lesson 1: CTE Programs and Initiatives Lesson 2: Orientation to WBL	Assignment 1a (POSTED ON WEBCT BULLETIN BOARD) and Assignment 1b due on 5/25 by 5:00 p.m. Assignment 2a and 2b due on 5/25 by 5:00 p.m.
5/28- 6/1		Lesson 3: Responsibilities of WBL Coordinator	Assignment 3 due on 6/1 by 5:00 p.m.
6/4-6/8		Lesson 4: Advisory Committee	Assignment 4 due on 6/8 by 5:00 p.m.
June 9 Session 2	<i>Overview of Lessons 5-7 and Content Examination #1</i>		
6/11- 6/15		Lesson 5: School-Based Curriculum Design	Assignment 5 due on 6/15 by 5:00 p.m.
6/18- 6/22		Lesson 6: Admission Policy and Procedures Lesson 7: Work-Based Learning Sites and Placement	Assignment 6 due on 6/22 by 5:00 p.m. Assignment 7 due on 6/22 by 5:00 p.m.
6/25- 6/29		Examination #1	Examination #1 must be completed by 6/29 by 5:00 p.m.
June 28 Session 3	<i>Overview of Lessons 8-10 and Content</i>		
7/2-7/6		Lesson 8: Educational Training Agreement and Training Plan	Assignment 8a and 8b due on 7/6 by 5:00 p.m.
July 7 Session 4	<i>Overview of Lessons 11-13 and Content Examination #2</i>		
7/9- 7/13		Lesson 9: Evaluation of Student's WBL Lesson 10: Work-Site Supervisor/Mentor	Assignment 9 due on 7/13 by 5:00 p.m. Assignment 10 due on 7/13 by 5:00 p.m.

7/16-7/20		Lesson 11: Legal and Labor Requirements Lesson 12: Marketing of WBL Programs	Assignment 11 (POSTED ON THE WEBCT BULLETIN BOARD) due on 7/20 by 5:00 p.m. Assignment 12 due on 7/20 by 5:00 p.m.
7/23-7/27		Lesson 13: Evaluation of WBL Program Examination #2	Assignment 13 due on 7/27 by 5:00 p.m. Examination #2 must be completed by 5:00 p.m. on 7/27
July 28 Session 5	<i>On-Line Session</i>		
7/30-7/31		Graduate Student Project Course Evaluation	Graduate Student Project due on 7/31 by 5:00 p.m. On-line evaluation must be completed by 5:00 p.m. on 7/31