

**EOCS 5030/7030**  
**Organizing and Managing Work- and Community-Based Education Programs**  
**Summer Semester, 2005**

**INSTRUCTOR:** Dr. Clifton L. Smith, Professor, Department of Occupational Studies  
**OFFICE:** 205 Rivers Crossing  
**OFFICE PHONE:** (706) 542-4208  
**FAX NUMBER:** (706) 542-4054  
**E-MAIL:** csmith@uga.edu

**CLASS DAY/TIME:** Saturday (May 21, 2005) 9:00 a.m.-1:00 p.m. Orientation Session  
**LOCATION:** Room 64 River's Crossing, UGA

**Instructor Availability:** The instructor for this course will be available on-line on Wednesday afternoons from 1:00 to 4:00 p.m. to assist students in the completion of assignments.

**WEBSITE:** This course will utilize WebCT as the major classroom resource. At this site, all course information will be found and will be utilized for correspondence with instructor, submitting assignments, completing examinations, and other aspects of the course.

### **COURSE OVERVIEW**

Work-based education is a practice that emphasizes the development of knowledge, skills, and attitudes that relate to a student's future participation within the economic sector of one's community and nation. In practice, such intentions become manifest in a considerable variety of program forms including career exploration, world of work, adult re-training, work transition, and high school and college-study courses that combine alternating periods of time in schools and workplaces.

Recently there has been a movement to establish work-based education as a central component of public schooling and community-based "life skills" retraining programs. The establishment of work-based education has been motivated by a variety of concerns, including lowering school drop-out rates, helping students define a "career," helping students gain a sense of pride and accomplishment, and developing a competent and reliable supply of labor for community economic enterprise. With a manifold sense of purpose, work-based education programs have become a feature of a vast number of school districts and community service agencies.

### **BULLETIN DESCRIPTION**

Planning, implementing, and directing various school-to-work transition models in occupational education.

### **COURSE OBJECTIVES**

Objectives for each lesson in the course are provided in the "Discover" section of each lesson on the course website.

## COURSE ASSIGNMENTS

### *Individual Assignments*

Within the lessons on the WebCT are three individual assignments (1a, 3, and 11). A maximum of 60 points may be earned for these assignments. *Assignments turned in "late" (unless there are extenuating circumstances) will be reduced by 5 points.* See Topical Course Outline for due date and time.

### *Simulation Activity*

Within this course a simulation entitled "Athensville" will be utilized to allow students to engage in the development and implementation of a work-based learning program. Athensville assignments are listed with lessons on WebCT. A maximum of 270 points may be earned for the simulation. All assignments, as completed and evaluated, should be packaged in a three-ring notebook with appropriate tabs (portfolio). *Assignments turned in "late" (unless there are extenuating circumstances) will be reduced by 5 points.* See Topical Course Outline for due date and time.

You may select to work with a "partner" in this class on the simulation activities if you so desire. One grade will be awarded for both individuals for these assignments. Each student must submit the assignment in the appropriate assignment drop-box.

### *Examinations*

All class members will participate in two examinations. Examination 1 will be completed by 8:00 a.m. on **June 25, 2005** and examination 2 will be completed by 8:00 a.m. on **July 30, 2005**. A maximum of 50 points may be earned for each examination. These examinations will be conducted on-line through WebCT.

### *Participatory Activities*

Attendance at the orientation session on May 21, 2005 is expected and considered as part of the participatory grade. Completion of the on-line evaluation is also considered as part of the participatory grade. A maximum of 10 points may be earned (5 points for the orientation session and 5 points for completion of the on-line course evaluation).

### *Graduate Student Activity (EOCS 7030)*

Each graduate student enrolled in the course will select and review one book from the reference list (see WebCT course icon) and prepare a book review following the format in the directions section. If a student desires to review a book not on the reference list, please contact the instructor for approval. Book selection must be made by **June 25, 2005** and email to the instructor.

**COURSE EVALUATION**

	<b>EOCS 5030</b>	<b>EOCS 7030</b>
Assignments (Individual)	60 points	60 points
Athensville Assignments	270 points	270 points
Examination #1	50 points	50 points
Examination #2	50 points	50 points
Participatory Activities	10 points	10 points
Book Review (Graduate Students)	--	<u>25 points</u>
Total Points	440 points	465 points

**GRADING SCALE**

<b>Scale</b>	<b>EOCS 5030</b>	<b>EOCS 7030</b>
A = 100 - 91%	440 - 400 points	465 - 423 points
B = 90 - 81%	399 - 323 points	422 - 341 points
C = 80 - 71%	322 - 228 points	340 - 241 points

The University of Georgia's policies and procedures on academic honesty, *A Culture of Honesty*, will be followed in this course.

### TOPICAL COURSE OUTLINE

<b>Date</b>	<b>Course Topic</b>	<b>WebCT Lessons</b>	<b>Assignments</b>
May 21	<ul style="list-style-type: none"> <li>• Orientation to the Course</li> <li>• Overview of Lessons and Content of the Course</li> </ul>	Orientation to Lessons	Log on to WebCT
		Lesson 1: CTE Programs and Initiatives	Assignment 1a and Athensville Assignment 1b due on 5/28 by 8:00 a.m.
		Lesson 2: Orientation to WBL	Athensville Assignment 2a and 2b due on 6/4 by 8:00 a.m.
		Lesson 3 : Responsibilities of WBL Coordinator	Assignment 3 due on 6/4 by 8:00 a.m.
		Lesson 4 : Advisory Committee	Athensville Assignment 4 due on 6/11 by 8:00 a.m.
		Lesson 5 : School-Based Curriculum Design	Athensville Assignment 5 due on 6/11 by 8:00 a.m.
		Lesson 6: Admission Policy and Procedures	Athensville Assignment 6 due on 6/18 by 8:00 a.m.
		Lesson 7: Work-Based Learning Sites and Placement	Athensville Assignment 7 due on 6/18 by 8:00 a.m.
		Examination #1	Examination #1 must be completed by 6/25 by 8:00 a.m.
		Lesson 8: Educational Training Agreement and Training Plan	Athensville Assignment 8a and 8b due on 7/2 by 8:00 a.m.
		Lesson 9: Evaluation of Student's WBL	Athensville Assignment 9 due on 7/9 by 8:00 a.m.
		Lesson 10: Work-Site Supervisor/Mentor	Athensville Assignment 10 due on 7/9 by 8:00 a.m.
		Lesson 11: Legal and Labor Requirements	Assignment 11 due on 7/16 by 8:00 a.m.
		Lesson 12: Marketing WBL Programs	Athensville Assignment 12 due on 7/16 by 8:00 a.m.
		Lesson 13: Evaluating WBL Programs	Athensville Assignment 13 due on 7/23 by 8:00 a.m.
		Examination #2	Examination #2 must be completed by 7/30 at 8:00 a.m.
			Graduate student project due on 7/30 by 8:00 a.m.
			On-Line course evaluation completed on 7/30 by 8:00a.m.