

**EOCS 5030/7030**  
**Organizing and Managing Work- and Community-Based Education Programs**  
**Fall Semester, 2005**

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**CLASS DAY/TIME:** Thursday (August 18, September 22, October 6, November 3 and December 1)  
4:30 - 7:15 p.m.

**LOCATION:** Room 63 River's Crossing, UGA

**Instructor Availability:** The instructor for this course will usually be available on-line on Wednesday afternoons from 1:00 to 4:00 p.m. to assist students in the completion of assignments.

**WEBSITE:** This course will utilize WebCT as the major classroom resource. At this site, all course information will be found and will be utilized for correspondence with instructor, submitting assignments, completing examinations, and other aspects of the course.

### **COURSE OVERVIEW**

Work-based education is a practice that emphasizes the development of knowledge, skills, and attitudes that relate to a student's future participation within the economic sector of one's community and nation. In practice, such intentions become manifest in a considerable variety of program forms including career exploration, world of work, adult re-training, work transition, and high school and college-study courses that combine alternating periods of time in schools and workplaces.

Recently there has been a movement to establish work-based education as a central component of public schooling and community-based "life skills" retraining programs. The establishment of work-based education has been motivated by a variety of concerns, including lowering school drop-out rates, helping students define a "career," helping students gain a sense of pride and accomplishment, and developing a competent and reliable supply of labor for community economic enterprise. With a manifold sense of purpose, work-based education programs have become a feature of a vast number of school districts and community service agencies.

### **BULLETIN DESCRIPTION**

Planning, implementing, and directing various school-to-work transition models in occupational education.

### **COURSE OBJECTIVES**

Objectives for each lesson in the course are provided in the "Discover" section of each lesson on the course website.

## CLASS TIME

This course meets from 4:30 to 7:00 p.m. In order to maximize the learning time available for the course, the following schedule will be followed to the extent possible.

4:30 to 5:45 p.m.	Class Session
5:45 to 6:00 p.m.	<i>Break</i>
6:00 to 7:15 p.m.	Class Session

A topical course outline for each class session is attached to syllabus. Class meeting dates may be adjusted by the instructor.

## COURSE ASSIGNMENTS

### *Individual Assignments*

Within the lessons on the WebCT are three individual assignments (1a, 3, and 11). A maximum of 60 points may be earned for these assignments.

### *Simulation Activity*

Within this course a simulation entitled “Athensville” will be utilized to allow students to engage in the development and implementation of a work-based learning program. Athensville assignments are listed with lessons on WebCT. A maximum of 270 points may be earned for the simulation. All assignments, as completed and evaluated, should be packaged in a three-ring notebook with appropriate tabs as a portfolio for your professional use. Students may select a partner to complete the Athensville assignments if so desired.

### *Examinations*

All class members will participate in two examinations. Examination 1 will be completed by 7:00 p.m. on **October 12, 2005** and examination 2 will be completed by 7:00 p.m. on **December 7, 2005**. A maximum of 50 points may be earned for each examination (a total of 100 points). These examinations will be conducted on-line through WebCT.

### *Participatory Activities*

Regular class attendance is expected and considered as part of the participatory grade. It is the student’s responsibility to acquire class notes and materials if a class is missed. A series of in-class assignments will be conducted as related to topics and are also considered as part of the participatory grade. A maximum of 25 points may be earned (5 points per class session).

### *Graduate Student Activity (EOCS 7030)*

Each graduate student enrolled in the course will select and review one book from the reference list (see WebCT course icon) and prepare a book review following the format in the directions section. A maximum of 25 points may be earned. If a student desires to review a book not on the reference list, please contact the instructor for approval. Book selection must be made by September 21, 2005. Book review is due **December 7, 2005**.

**COURSE EVALUATION**

	<b>EOCS 5030</b>	<b>EOCS 7030</b>
Assignments (Individual)	60 points	60 points
Athensville Assignments	270 points	270 points
Examination #1	50 points	50 points
Examination #2	50 points	50 points
Participatory Activities	25 points	25 points
Book Review (Graduate Students)	--	<u>25 points</u>
Total Points	455 points	480 points

**GRADING SCALE**

<b>Scale</b>	<b>EOCS 5030</b>	<b>EOCS 7030</b>
A = 100 - 91%	455 - 414 points	480 - 436 points
B = 90 - 81%	413 - 368 points	435 - 388 points
C = 80 - 71%	367 - 323 points	387 - 340 points

The University of Georgia's policies and procedures on academic honesty, *A Culture of Honesty*, will be followed in this course.

### TOPICAL COURSE OUTLINE

<b>Date</b>	<b>Course Topic</b>	<b>WebCT Lessons</b>	<b>Assignments</b>
<b>Aug 18 Session 1</b>	<b><i>Orientation to the Course  Overview of Lessons 1-5 and Content</i></b>	<b><i>Orientation to Lessons</i></b>	Log on to WebCT and send personal information to instructor by 8/22 via email  Notification of selection of partner (if appropriate) by 8/22
		Lesson 1: CTE Programs and Initiatives	Assignment 1a and Athensville Assignment 1b due on 8/24 by 7:00 p.m.
		Lesson 2: Orientation to WBL	Athensville Assignment 2a and 2b due on 8/31 by 7:00 p.m.
		Lesson 3 : Responsibilities of WBL Coordinator	Assignment 3 due on 9/7 by 7:00 p.m.
		Lesson 4 : Advisory Committee	Athensville Assignment 4 due on 9/14 by 7:00 p.m.
		Lesson 5 : School-Based Curriculum Design	Athensville Assignment 5 due on 9/21 by 7:00 p.m.
<b>Sept 22 Session 2</b>	<b><i>Overview of Lessons 6-7 and Content</i></b>		
		Lesson 6: Admission Policy and Procedures	Athensville Assignment 6 due on 9/28 by 7:00 p.m.
		Lesson 7: Work-Based Learning Sites and Placement	Athensville Assignment 7 due on 10/5 by 7:00 p.m.
<b>Oct 6 Session 3</b>	<b><i>Overview of Lessons 8-10 and Examination 1</i></b>		
		Examination #1	Examination #1 must be completed by 10/12 by 7:00 p.m.
		Lesson 8: Educational Training Agreement and Training Plan	Athensville Assignment 8a and 8b due on 10/19 by 7:00 p.m.
		Lesson 9: Evaluation of Student's WBL	Athensville Assignment 9 due on 10/26 by 7:00 p.m.
<b>10/27- 10/28</b>	<b>Fall Break</b>		
		Lesson 10: Work-Site Supervisor/Mentor	Athensville Assignment 10 due on 11/2 by 7:00 p.m.
<b>Nov 3 Session 4</b>	<b><i>Overview of Lessons 11-13 and Examination 2</i></b>		
		Lesson 11: Legal and Labor Requirements	Assignment 11 due on 11/9 by 7:00 p.m.
		Lesson 12: Marketing WBL Programs	Athensville Assignment 12 due on 11/16 by 7:00 p.m.

<b>11/23-11/25</b>	<b>Thanksgiving Break</b>		
		Lesson 13: Evaluating WBL Programs	Athensville Assignment 13 due on 11/30 by 7:00 p.m.
		Examination #2	Examination #2 must be completed by 12/7 at 7:00 p.m.  Graduate student project due on 12/7 by 7:00 p.m.
<b><i>On-Line Session 5</i></b>	<b><i>Course Evaluation</i></b>	<b><i>In lieu of meeting on 12/1</i></b>	<b><i>On-line evaluation must be completed by 12/12 by 7:00 p.m.</i></b>