

EDMS 5030
Field Experience Packet

Ms. Marianne Causey, Instructor
Dr. Kathy Thompson, Instructor

Fall 2006

Field Experience Dates:

Week 1	September 18 th – September 22 nd
Week 2	September 25 th & 26 th , September 28 th & 29 th CLASS @ UGA on Wednesday, September 27th, 8:00 a.m. -10:45 a.m.
Week 3	October 2 nd -October 6 th
Week 4	October 9 th & 10 th , October 12 th & 13 th CLASS @ UGA on Wednesday, October 11th, 8:00 a.m. -10:45 a.m.
Week 5	October 16 th –October 20 th
Week 6	October 23 rd & 24 th , October 26 th & 27 th CLASS @ UGA on Wednesday, October 25th, 8:00 a.m. -10:45 a.m. UGA Fall Break, October 26th and 27th
Week 7	October 30 th & 31 st , November 1 st –3 rd
Week 8	November 6 th & 7 ^{th*} , November 9 th & 10 th CLASS @ UGA on Wednesday, November 8th, 8:00 a.m. -10:45 a.m.
Week 9	November 13 th & 14 th , November 16 th CLASS @ UGA on Wednesday, November 15th, 8:00 a.m. -10:45 a.m.

* Field Experience ends for students whose school districts do not have a Fall Break.

Time: EDMS 5030 students should report to their assigned school at the time designated for teacher arrival and remain until the time designated on placement information (approximately 3 _ hours).

Field Experience Requirements:

1. **Time Log:** Every day you will record your arrival and departure times during the field experience on the time log provided. The time log should be kept in the mentor's classroom. At the end of the 7-week field experience, both you and the mentor teacher will sign the time log as verification that you were in attendance on the designated days and times. *In addition, you must sign in and out each day in the front office. Be sure to wear your UGA name badge while you're in the school.*
2. **Field Journal:** Journaling in the field allows you, as both observer and participant, to react and respond to the daily happenings in a middle school classroom. Journal entries are not simply summaries of events (e.g., Who? What? When? Where?) but thoughtful responses (e.g., Why did the events unfold as they did? How might they have happened differently?). You will describe events you witness and then analyze, synthesize, and evaluate what these events mean to you. Journal entries will be evaluated on clarity, interest, depth, creativity, and how well you make connections to previous class readings and discussions. They should be between 400-600 words and are due to the instructor by 4:00 pm each Sunday prior to the start of the next week. No journal entries are due the week of October 23rd as you will be in the field only two days.

Field Journal Topics:

Week 1: Classroom Environment and/or Management

Week 2: Curriculum and Planning (impact on students, instruction, teaching styles, teaming)

Week 3: Students With Special Needs (not restricted to students with special education or gifted identification)

Week 4: Parent & Community Engagement

Week 5: Assessment

Week 6: The Roles of a Teacher

Week 7: Events that Challenged or Validated My Teaching Philosophy

3. **Case Study:** You and your mentor teacher will select an educator in your school for you to shadow and interview. From your interview and observation notes, you will write a case study that examines the differences between and among various education professionals who work with young adolescents. The case study is due Wednesday, November 8th.
4. **Unit Plan:** With your mentor teacher’s guidance, you will develop a coherent unit plan that contains a series of four to six connected lessons within a larger unit of study. When you are formally observed, either by your mentor or the university supervisor, you will provide the observer with a written lesson plan that uses the format provided in class. The unit plan is due Wednesday, November 15th.
5. **Supervision:** Your UGA supervisor will officially visit you at your school three times – once at the beginning of the experience to talk about the field experience, the school, and your experiences working with the students and twice for a formal observation. You should arrange observation and post-observation conference dates and times with your supervisor as soon as possible. Your mentor teacher will also formally observe you at least one time using the same evaluation instrument as your UGA supervisor. **Note:** You must achieve a “Satisfactory” rating on both formal observations conducted by the UGA supervisor to pass EDMS 5030 Lab. To achieve a “Satisfactory” rating on an observation, you must perform at the level of “developing” or higher on all four competency areas and must perform at the level of proficient or higher on at least two competency areas.

Suggested Calendar of Activities

Week	Classroom Activities
1	<ul style="list-style-type: none"><input type="checkbox"/> Observe mentor teacher and students<input type="checkbox"/> Assist with classroom duties (e.g., grading papers, working with students, handing out materials, administering tests, leading students in the Problem of the Day).<input type="checkbox"/> With mentor, discuss topics for unit plan that you will design and teach during the field experience and plan a schedule for the teaching of these lessons. Bring the topic and schedule to class on September 27th.<input type="checkbox"/> Complete reflection.
2	<ul style="list-style-type: none"><input type="checkbox"/> Assist with classroom duties (e.g., grading papers, working with students, handing out materials, administering tests, leading students in the Problem of the Day).

	<ul style="list-style-type: none"> ❑ Teach in some capacity (e.g., with mentor, guiding group work, conducting activities within a lesson) ❑ May teach a formal lesson for mentor to observe ❑ Select a teacher educator to shadow and interview. ❑ Complete reflection.
3-7	<ul style="list-style-type: none"> ❑ Assist with classroom duties (e.g., grading papers, working with students, handing out materials, administering tests, leading students in the Problem of the Day). ❑ Teach on a regular basis in some capacity (e.g., with mentor, guiding group work, conducting activities within a lesson) ❑ Teach formal lessons for observation by UGA supervisor and mentor teacher. ❑ Begin and continue shadowing/interviews for case study. ❑ Complete reflections.

Attendance/Punctuality:

Attendance during the field experience is mandatory. If an emergency arises and you have to be absent from the field, you will have to make up the missed day with an additional day at your assigned school site placement. ***If you are absent, contact your UGA supervisor, mentor teacher, and course instructor the night prior to the absence or the morning of the absence prior to the start of the school day.*** Please be punctual every day. You are expected to arrive at school at the time designated for teacher arrival and stay until the time designated on your placement information (approximately 3 _ hours). Starting and ending times will vary depending on mentor teacher's schedule and your class schedule. Your mentor teacher has been asked to let us know of any punctuality or attendance problems.