

**THE UNIVERSITY OF GEORGIA
FALL SEMESTER 2004
ECHD 2050**

Course: ECHD 2050: Choosing a Major and Career Goal
Time: Monday, 2:30-4:10 **Section:** #42-712
Instructor: Emily B. Jackson **E-Mail:** ebjacks@uga.edu
Class Location: Russell Hall Academic Center RM 393
Office Location: Aderhold Hall RM 414
Office Hours: Monday 12:00-2:00 **Office Phone:** 706-542-9716
EITS Student Support for WebCT: 706-542-3106

Text:

The required text for the course is *Making Career Decisions that Count* (2002) by Darrell Anthony Luzzo. The text is available at the University Bookstore.

Course Description:

ECHD 2050 is a two (2) hour course that will orient you to the process of career and life planning. It will focus on self-assessment, decision-making, and career exploration. The course will also educate you on how to choose a course of study compatible with your personality style, skills, abilities, and values. Through learning this process, you have the skills necessary to choose a major and/or career direction.

Assessment Fee:

A \$25.00 fee will be assessed at the beginning of the course to cover the cost of administering the career instruments. They will include the Strong Interest Inventory (SII), the Career Decision-Making System (CDM), SIGI Plus and TypeFocus. Please bring a check, made payable to the UGA Career Center, or cash with you by the 3rd class meeting, January 31, 2005. **This fee must be paid in order to receive a grade for the course. Also, if you miss the test administration day (February 7th) you will need to drop the course.**

Course Requirements:

Class Participation and Attendance: Active engagement in this course is required for you to receive the full benefits. You will be asked to work in groups on particular assignments and will be encouraged to join the discussions in class. **Points will be deducted from the class participation section for lack of involvement in classroom discussions.** You will get a chance to grade yourself on class participation. However, talking in class while your instructor or classmate is talking is prohibited. Furthermore, 1 point will be deducted from the class participation section for each time you are reprimanded on this issue. Attendance is very important.

- You are allowed two unexcused absences (one prior to midterm and one after) for any day **other than the test administration day**. In addition, assessment interpretation sessions are **not possible** to make-up.
- After two absences, 10 points will be deducted from your participation grade for each day missed that is not excused by a **documented** medical emergency.
- Two points will be deducted from your participation grade every time you are late to class.

Participation: 100 points of the grade is determined through instructor evaluation of class participation and contribution. Active participation is essential and will be evaluated in the following way:

- Excellent - Proactive participation through leading, originating, informing, challenging contributions that reflect in-depth study, thought, and analysis of the topic under consideration. This does not mean dominating discussion or using a lot of words to say little. [90 - 100 points]
- Satisfactory - Reactive participation with supportive, follow-up contributions that are relevant and of value, but relies on the leadership and study of others, or reflect opinion rather than study, thought, and contemplation. [80 – 90 points]
- Minimally acceptable - Passive participation including being present, awake, alert, attentive, but not actively involved. [60 – 80 points]
- Unsatisfactory - Uninvolved including being absent, late, present but not attentive, sleeping, making irrelevant contributions that inhibit the progress of the discussion. [60 points or less]

Journals: At least three journal reactions will be assigned and will include your reaction to a class activity or assignment. Additional journal assignments may be given to you by your instructor during the semester. Each journal reaction should be typed and about 1 – 2 pages in length (NO less than 1, NO more than 2, 1" margins, double spaced, Name and Date in header) and should be presented in APA format.

The Career Fair or Expo and/or one of the "Careers In" seminars: You will be required to attend one of these campus events and submit a reflection journal assignment. Be sure to check the UGA Career Center Spring 2005 Calendar of Events in order to identify the days and times of the "Careers In" seminars. These activities will allow you to learn more about a career of interest from an actual employer.

Career Assessments: You will be taking a battery of career inventories to assess your personality type, interests, and abilities. Most will be administered during class time. You are responsible for completing the others as homework assignments.

Exams: There will be two exams during the semester, which will consist of a mid-term and a final. Exams will consist of multiple choice and short answer questions and will come from the readings and class discussions.

SIGI PLUS: This is a computer-based guidance system designed to help you make informed and appropriate career choices. You can access this program from any university computer. You will be given access information in class.

Career Center: You will be asked to familiarize yourself with resources in the Career Center. By the end of the course you will be able to demonstrate your ability to implement career searches using resources in the center.

Career Search Presentations: After completing all the career assessments, you will begin to narrow down your career search. To assist you in this process, you will be asked to investigate one career in depth and present your findings to the class. This will include the completion of an Informational Interview, which will allow you to familiarize yourself with a particular career/employer, **to whom you have no relation**. An outline listing requirements for this assignment will be provided.

Final Integrative Paper: Your assignment on this final paper will be to integrate the information generated by course activities. This is due the last day of class.

Grading Procedures and Policies:

A= 900 - 1000 points
 B= 700 - 899 points
 C= 500 - 699 points
 D= 300 - 499 points
 F= Less than 300 points

- All assignments and/or classroom activities within each category must be completed and turned in at the beginning of the class on the assigned day in order to get full credit. Five points will be deducted from the total points for assignments received after the start of the class.
- Assignments, journals, and classroom activities will count toward your grade in this course. You must be sure to hand in all written assignments on the dates they are due. **There will be a deduction of 2 points for journal and classroom assignments activities and 10 points for the final integrative paper and life line for each day an assignment is late.** Exams must be taken at the scheduled time. Make-up exams will only be given in the event of a **documented** medical emergency.
- Other topics and activities may be added by the instructor throughout the semester.
- Academic Honesty - The University of Georgia policy on Academic Honesty will be followed in this class. It can be found in The University of Georgia Undergraduate Bulletin (page 43) and the Student Handbook (pages 22-23). If you have any doubts, please read it.

- Diversity - Diversity in the student population and workforce will be highly valued in this course. Whenever possible, class topics and discussions will be approached from a diverse perspective.
- Disability - If you require any academic accommodations due to a disability please see me the first week of classes. To receive accommodations, you must be registered with the Disability Services Office on campus.

Grading Criteria:

The actual grade you receive in the course will be based on completion of the following:

Integrative Paper	100 points
Final Exam	100 points
Career/Major Search Presentation	200 points
Classroom Attendance & Participation	150 points
Instructor Evaluation (100 points)	
Self Evaluation (50 points)	
Mid-Term Exam	100 points
Life Line Activity	100 points
Career Fair Attendance and Journal Reaction	50 points
Assessments & Other Related Activities	200 points
TypeFocus-MBTI (10 points)	
Strong Interest Inventory-SII (10 points)	
Career Decision-Making System-CDM (10 points)	
SIGI Plus (10 points)	
Personality Grid (20 points)	
Values, Skills, Interests Grid (20 points)	
Journal Reaction 1 (20 points)	
Journal Reaction 2 (20 points)	
Journal Reaction 3 (20 points)	
Quiz 1 (30 points)	
Quiz 2 (30 points)	
TOTAL POSSIBLE POINTS	1000 POINTS

CLASS CALENDAR

****Assignments will always be due by the beginning of class****

January 10 – Week 1

Course Overview

Class Introductions

Review syllabus

A Big Wind Blows

REMEMBER TO BRING \$25 TEST FEE TO CLASS BY 01/31!!

January 17 – MLK Day

No Class

January 24 – Week 2

Self evaluation discussion

Myers-Briggs Type Indicator

TypeFocus

Personality Activity

REMEMBER TO BRING \$25 TEST FEE TO THE NEXT CLASS!!

January 31 – Week 3

Lecture – Strong Theory of Career Decidedness

Holland (Types and Environments) Chapter 3 & Roe Chapter 5

February 7 – Week 4

Assessments

Class will be held in the Career Center in Clark Howell Hall

February 14 – Week 5

Values – Chapter 4

“What would you do with 1 million dollars?”

February 21 – Week 6

Donald Super, Theory of Career Development – Chapters 1-2

Quiz

February 28 – Week 7

Strong Interest Inventory, Discuss SII results

Career Decision Making Assessment

March 7 – Week 8

Midterm

CDM due 3/21

March 14

No Classes – Spring Break

March 21 – Week 9

CDM Due

Chapter 6 & Activities

March 28 – Week 10

Personality Grid and Values, Skills, & Interests Grid

Assessment Integration Sheet

April 4 – Week 11

Chapter 7, 8, 9, & 10

April 11 – Week 12

Quiz

April 18 – Week 13

Review for Final and Wrap-up

Presentations

April 25 – Week 14

Presentations - Career Searches

May 2 – Week 15

Presentations - Career Searches

May 3

Reading Day

May 4 – May 10

Final Exams – UGA Exam Schedule

******PLEASE be aware that this syllabus is a work in progress and is subject to change throughout the semester******