

# ECHD 3010 Tutor Training      Fall 2003

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- 8/25      Introductions  
             Overview of the Tutorial Program  
             Policies, Procedures, & Paperwork  
             UGA Orientation  
             *What is Tutoring?* exercise  
             Roles & Responsibilities
- 8/29      Socratic Method  
             Planning a Session (IDEAS)  
             Group Tutoring  
             Role Plays  
             *Assignment: Observation #1, Due 9/12*
- 9/5        Making Referrals  
             Learning Styles (take LS assessment)  
             Personality Styles (Take Type Focus assessment)  
             Information about Final Group Project: Design a Website of Tutoring Resources, Due 11/14
- 9/12      *Observation #1 Due*  
             Working with Diverse Student Populations (nontraditional students, underprepared students, students with disabilities)  
             Assignment: Frustrating Academic Activity Journal Entry, Due 9/19
- 9/15-     Session Observation (I will observe you in a tutoring session)  
 9/26     Meet individually with me to review your evaluation
- 9/19      *Frustrating Academic Activity Journal Entry Due*  
             Math LC staff only – meet with Cathy for procedures overview and Maple workshop
- 10/3      Learning Styles & Personality Styles discussion continued  
             Peer Helping Skills

## Incorporating Study Strategies into Tutoring Sessions

- 10/12    Communication Skills  
          Active Listening & Paraphrasing  
          Mid-semester Evaluation  
          *Assignment: Listening Skills Journal Entry, Due 10/17*
- 10/17    *Listening Skills Journal Entry Due*  
          Drop-in Tutoring Workshop with Cathy & Jere
- 10/24    Content Area Training – Solve ‘ems  
          Tutors’ Bag of Tricks  
          Tutor Evaluation Procedures  
          *Assignment: Observation #2, Due 11/7*
- 11/7     *Observation #2 Due*
- 11/14    *Final Group Project Due (Design a Website of Tutoring Resources)*