

**THE UNIVERSITY OF GEORGIA
FALL SEMESTER 2004
ECHD 2050**

Course: ECHD 2050: Choosing a Major and Career Goal

Time: Monday, 12:20 – 2:15 PM

Instructor: Christopher D. Bell, M.S.

Class Location: Russell Hall 0393

Office Hours: Monday 3:30-4:30 (Russell Hall)

EITS Student Support for WebCT: 706-542-3111

Section: 02-505

E-Mail: cbell@uga.edu

Office Location: Aderhold Hall, 414

Office Phone: 706-542-9716

Text:

The required text for the course is ***Making Career Decisions that Count*** (2002) by Darrell Anthony Luzzo. The text is available at the University Bookstore, as well as at the off-campus bookstores.

Course Description:

ECHD 2050 is a two (2) hour course that will orient you to the process of career and life planning. It will focus on self-assessment and self-exploration, academic major and career field exploration, and introductory career counseling theory. Our approach to these three elements will entail the use of lecture, in-class discussions, readings, and writings.

The course has been designed to encourage you to engage in the processes that will help you choose the course of study and/or career field most compatible with your personality style, skills, abilities, and values. Through active engagement in this process, you will develop the skills necessary to choose a major and/or career direction.

Assessment Fee:

A \$25.00 fee will be assessed at the beginning of the course to cover the cost of administering the career instruments. They will include the Strong Interest Inventory (SII), the Career Decision-Making System (CDM), SIGI Plus and TypeFocus. Please bring a check, made payable to the UGA Career Center, or cash with you by the 3rd class meeting, August, 29th 2005. **This fee must be paid in order to receive a grade for the course. Also, if you miss the test administration day (*class session) you will need to drop the course.**

Course Requirements:

Class Participation and Attendance: Active engagement in this course is required for you to receive the full benefits. You will be asked to work in groups on particular assignments and will be encouraged to join the discussions in class. You will get a chance to grade yourself on class participation.

Attendance is very important.

- You are allowed two unexcused absences (one prior to midterm and one after) for any day (**other than the test administration day**).
- After two absences, 10 points will be deducted from your participation grade for each day missed that is not excused by a **documented** medical emergency.

Participation: 100 points of the grade is determined through instructor evaluation of class participation and contribution. Active participation is essential and will be evaluated in the following way:

- Excellent - Proactive participation through leading, originating, informing, challenging contributions that reflect in-depth study, thought, and analysis of the topic under

consideration. This does not mean dominating discussion or using a lot of words to say little. [90 - 100 points]

- Satisfactory - Reactive participation with supportive, follow-up contributions that are relevant and of value, but relies on the leadership and study of others, or reflect opinion rather than study, thought, and contemplation. [80 – 90 points]
- Minimally acceptable - Passive participation including being present, awake, alert, attentive, but not actively involved. [60 – 80 points]
- Unsatisfactory - Uninvolved including being absent, late, present but not attentive, sleeping, making irrelevant contributions that inhibit the progress of the discussion. [60 points or less]

Journals: Three journal reactions will be assigned and will include your reaction to a class activity or assignment. Each journal reaction should be typed and about 1 – 2 pages in length (NO less than 1, NO more than 2, 1" margins, double spaced, Name and Date in header).

The Career Fair (*) and/or one of the “Careers In” seminars: You will be required to attend one of these campus events and submit a reflection journal assignment. Be sure to check the UGA Career Center Spring 2005 Calendar of Events in order to identify the days and times of the “Careers In” seminars. These activities will allow you to learn more about a career of interest from an actual employer.

Career Assessments: You will be taking a battery of career inventories to assess your personality type, interests, experiences, and abilities. Most will be administered during class time. You are responsible for completing the others as homework assignments.

Quizzes: There will be four quizzes spaced across the course of the semester. Each will cover the reading and lecture material from its assigned section. Though these are not cumulative, course concepts tend to build on one another and students will benefit from retaining previously learned concepts and theory.

Final Exam: There will be a final comprehensive exam given at the end of the semester. The Final Exams will consist of multiple choice and short answer questions and will come from the lecture, readings, and class discussions.

Career Search Presentations: After completing all the career assessments, you will begin to narrow down your career search. To assist you in this process, you will be asked to investigate one career in-depth and present your findings to the class. The presentation will be ten minutes in length and will require a working knowledge of PowerPoint. An outline listing requirements for this assignment is available on Web-CT, as are examples from previous students. The instructor is available to provide basic instruction in the use of PowerPoint by appointment.

Final Integrative Paper: Your assignment on this final paper will be to integrate the information generated by course activities. An outline listing requirements for this assignment is available on Web-ct, as is a mock example of the paper that has been generated by the instructor. The paper is due the last day of class and is to be 4-5 pages, typed and double-spaced.

NOTE: Early drafts of the paper are welcomed by the instructor. Students who turn in early drafts will receive concrete feedback about their work. Typically the students who turn in one or two drafts earn the highest grades on these written assignments.

Grading Procedures and Policies:

A= 900 - 1000 points

B= 700 - 899 points

C= 500 - 699 points

D= 300 - 499 points

F= Less than 300 points

All assignments and/or classroom activities within each category must be completed and turned in at the beginning of the class on the assigned day in order to get full credit. Five points will be deducted from the total points for assignments received after the start of the class.

Assignments, journals, and classroom activities will count toward your grade in this course. You must be sure to hand in all written assignments on the dates they are due. **There will be a deduction of 10 points for each day an assignment is late.**

Exams must be taken at the scheduled time. Make-up exams will only be given in the event of **prior arrangements**, or a **documented** medical emergency.

- Academic Honesty - The University of Georgia policy on Academic Honesty will be followed in this class. It can be found in The University of Georgia Undergraduate Bulletin (page 43) and the Student Handbook (pages 22-23). If you have any doubts, please read it.
- Diversity - Diversity in the student population and workforce will be highly valued in this course. Whenever possible, class topics and discussions will be approached from a diverse perspective.
- Disability - If you require any academic accommodations due to a disability please see me the first week of classes. To receive accommodations, you must be registered with the Disability Services Office on campus.

Grading Criteria:

The actual grade you receive in the course will be based on completion of the following:

Quiz I	50 points
Quiz II	50 points
Quiz III	50 points
Quiz IV	50 points
Final Exam	100 points
Integrative Paper	200 points
Career/Major Search Presentation	200 points
Classroom Attendance & Participation	125 points
Instructor Evaluation (100 points)	
Self Evaluation (25 points)	
Career Fair Attendance and Journal Reaction	50 points
Readings and Class Discussion Journals	
Journal Reaction 1	25 points
Journal Reaction 2	25 points
Journal Reaction 3	25 points
Assessments & Other Related Activities	50 points
TypeFocus-MBTI (10 points)	
Strong Interest Inventory-SII (10 points)	
Career Decision-Making System-CDM (10 points)	
SIGI Plus (10 points)	
Free Bee (10 points)	
TOTAL POSSIBLE POINTS	1000 points

CLASS CALENDAR

****Assignments will always be due by the beginning of class****

Week 1 – August 22, 2005

Course Overview

Class Introductions & Review syllabus

Week 2 – August 29: PERSONALITY I

Chapter 3

REMEMBER TO BRING \$25 TEST FEE TO THE NEXT CLASS!!

Week 3 – September 5: Labor Day!!!

No Class Meeting

Week 4 – September 12:

Class will be held in the Career Center in Clark Howell Hall

Assessment Day (this is not an academic test)

Week 5 – September 19: PERSONALITY II (**Career Fair**)

Tuesday, September 20, UGA Fall Career Fair 12 NOON – 5 PM

Enneagram

Quiz I – Personality

Week 6 – September 26: CAREER DEVELOPMENT I

Journal I due

Chapter 2

Week 7 – October 3: CAREER DEVELOPMENT II

Supplementals

Quiz II – Career Development

Week 8 – October 10: WORK ENVIRONMENTS & INTERESTS I

UGA Career Fair Journal due

Chapter 1

Week 9 – October 24: WORK ENVIRONMENTS & INTERESTS II

Chapter 5

Quiz III

Week 10 – October 31 Halloween!!!

No Class Meeting

Make up for UGA Career Fair

Week 11 – November 7: ABILITIES & EXPERIENCES I

Journal II due

Chapter 6

Week 12 – November 14: ABILITIES & EXPERIENCES II

Supplementals

Quiz IV

Week 13 – November 21: VALUES I

Journal III due

Chapter 4

Presentations – Career Searches

Week 14 – November 28: VALUES II

Supplementals

Presentations - Career Searches

Week 15 – December 5

Presentations - Career Searches

Week 16 – Wednesday, December 14, 12:00 – 3:00 PM

Final Exam – UGA Exam Schedule

****PLEASE be aware that this syllabus is a work in progress
and is subject to change throughout the semester****