

Staff Representative Group Meeting Minutes  
College of Education  
G23 Aderhold Hall  
August 7, 2008  
10:00 a.m.

Present: Kay Bernales, Annelie Klein, Cathy Dickson, Kim Norton, Bobbie Ray, Cindy Williams, Helen Rogers, Pat McDonald, Heather Bailey, Andy Robison, Rene' Hammond, Linda Dunbar, Jacquee Rosumny, Becky Hendren, Grace Thornton, Arkedia Raines, Valerie Kilpatrick, Elaine Payne, Diane Fields, David Avin, Clarice Thompson, Linda Thompson, Dean Horne

### **OLD BUSINESS**

**Minutes:** July – Approved

#### **Standing Committee Reports:**

*Safety:* Kay Bernales will serve as Chair

*Staff Awards:* Heather Bailey will serve as Chair. Committee members will include Diane Fields, Arkedia Raines, Kay Bernales and David Avin.

*Communication :* Annelie Klein will serve as Chair. Committee members will include Sandy Smith, Clarice Thompson, Helen Rogers and Andy Robison

#### **Ad Hoc Committee Reports:**

*Bylaws:* Jacquee Rosumny will serve as Chair. Diane Fields, Pat McDonald and Annelie Klein will serve as committee members.

*Guidance:* David Avin, Chair, spoke briefly about the purpose of this committee and how it will begin the process to meet with COE and discuss concerns/issues. The information received will be used to create a survey for staff. At his request, the results will be forwarded to Dean Horne.

*Staff Lounge:* Elaine Payne spoke about updates in the staff lounge

## **NEW BUSINESS**

Bobbie Ray reminded everyone about the Focus on Diversity Celebration to be held on September 18.

Dean Andy Horne began with sharing about the budget. He talked about the 5% holdback that began in July. He met with Provost Mace on Tuesday, August 5 in regards to the budget reductions. He stated that there is a strong commitment by the University and College not to affect current employees including faculty, staff and students in work study or assistantship positions. His vision for COE includes working to create an environment where people are treated with respect and dignity and provide all employees with an equal opportunity to be successful.

Meeting adjourned at 11:08 a.m.

Minutes recorded by Rene' Hammond