

National Association of Industrial Technical Teacher Education  
Executive Committee Meeting  
Orlando Convention Center – Room S230A  
Orlando, Florida  
Thursday, December 11, 2003

**Presiding:** Roger Hill, President

**Present:** Janet Burns, Charles Gagel, Garner Dewey, Roger Hill, Ed Mann, Xavier McClung, Greg Petty, George Rogers and Andrew Schultz

**1.0 Welcome and Call to Order**

- 1.1 Meeting called to order at 7:05 AM
- 1.2 President Hill welcomed the group and made introductions.

**2.0 Minutes from 2002**

- 2.1 It was indicated that minutes were located on the NAITTE Web page. Roger Hill stated that a hard copy of the minutes was available for review if needed.
- 2.2 A motion was made and seconded to accept the minutes.
- 2.3 The minutes were approved.

**3.0 Conference Program Update**

- 3.1 Opening session – A flyer of the program for the opening session was distributed by Roger Hill. A general discussion of how the event was to unfold ensued.
- 3.2 NAITTE Breakfast and Business Meeting – Xavier McClung led a discussion about the arrangements and program.
- 3.3 Breakfast tickets – Xavier indicated that initially 35 tickets had been planned, but due to the few responses he had received he had dropped the number to 30 slots. The tickets were distributed amongst committee members for sale and distribution. It was confirmed that guests from ATP and the scholarship recipients would receive complementary tickets.
- 3.4 Breakfast conflicts - Change of breakfast schedule to Friday and the conflict with the NOCTI breakfast was brought up by Ed Mann. This led to a discussion on the need to seek greater cooperation from ACTE programming. It was concluded that very little control is given to the Divisions or other groups with regard to program planning.
- 3.5 Second Executive Committee Meeting – Location of meeting was confirmed.

**4.0 Old Business**

- 4.1 President's Report – Copy of president's report was distributed to committee members and opportunity for further discussion was provided.

## 4.2 JITE Report

**4.2.1** Roger indicated that David Domermuth would be completing his term as circulation manager. Discussion of the circulation manager ensued. It was stated that Janet Burns will be starting her position as editor January 2005. It was also indicated that the replacement of the editor is the president's responsibility. Roger encouraged the members to think about individuals who could serve in this capacity in the future.

**4.2.2** George Rogers presented a written report on the status of the journal. He stated that all 4 issues were out and that all were submitted electronically. It was also indicated that Volume 41 would include an issue dedicated to articles from graduate or recent graduate students. George encouraged the group to discuss opportunities with students. A Call for Graduate Student Manuscripts by JITE was distributed.

**4.2.3** Discussion about criteria for JITE awards in the dissertation category was initiated by George and it was decided that this discussion would be continued during the next editorial board meeting.

**4.2.4** A special thanks to Janet and George was given by the committee members for their leadership and exemplary work with the editorial editorial responsibilities for the JITE.

## 4.3 Trustees Report –

Greg Petty indicated that the elections started early, but that some positions were not easily filled. The nomination ballot was sent via E-mail. Many of the nominees were not eligible for the positions or were not members. It was concluded that, although there were difficulties finding nominees, in the end good candidates were nominated.

## 4.4 Research Committee –

Janet stated that no proposals for the research symposium were submitted. She stated that revisions to the criteria for the *Leaders for Tomorrow* scholarship were made and this resulted in the selection of two recipients. Awards will be presented during the NAITTE breakfast. Roger extended a very special note of gratitude to Janet for her initiative and work in accomplishing the task of finding and selecting the *Leaders for Tomorrow* recipients.

## 4.5 Membership –

It was indicated by George that at the present time there were approximately 187 individual members and 11 institutional memberships. Discussion about members not receiving the journal was initiated by Janet Burns. It was addressed that this problem should be brought to the attention of Rick Zinser. Greg Petty encouraged the members to motivate students to become NAITTE members.

## 4.6 Other –

**4.6.1** Discussion ensued on reminding presenters to send copies of titles and outlines to Dan Brown (President elect). Janet recommended including a call for papers on the Webpage.

**4.6.2** It was reported that the ITE directory is completed. Rod Custer and his department at Illinois State were instrumental in producing the directory. Support from Goodheart-Willcox and their President, John Flanagan, have been instrumental. Discussion of the history and background of the directory was given by Roger. New form is an ASP format. Klaus Schmidt is the new editor of the directory. Some of the data was carried from the previous system so there might be some errors. This was a mammoth job. Access to the membership list is available through the NAITTE web page with the use of login and password. Issues of accessibility, use, and privacy for the members will be discussed in the future. It was recommended by Greg Petty for there to be a way in the directory to identify members of CTTE and NAITTE.

## **5.0 New Business**

- 5.1** Roger addressed the need to find leadership in the other areas (business, etc.) and to work cooperatively. A challenge was given by Roger to participate in this initiative
- 5.2** News and Views – Roger indicated that he will take on production of the News and Views and he suggested that in the future this might become a part of the Past President’s responsibilities
- 5.3** Discussion on how to rejuvenate and increase membership and the future of ACTE ensued.

## **5.4 Meeting adjourned at 8:57**

Minutes recorded and reported by:

Garner Dewey

For

Michael DeMiranda, Secretary