

**National Association of Industrial Technical Teacher Education
Second Executive Committee Meeting
Kansas City Convention Center – Room 2201
Saturday, December 10, 2005**

Presiding: Dan Brown, President

Present: Dan Brown, Charles Gagel, Roger Hill, Karen Juneau, Ed Livingston, Ed Mann, Mary Jo Self, Richard Walter

1. Meeting called to order by Dan Brown at 8:30 AM

2. Review Agenda

- a. President Brown presented a copy of the agenda and inquired about potential need for changes.
- b. Due to constraints related to some people's travel plans, a few adjustments were made in the order of items being considered.

3. Journal of Industrial Teacher Education

- a. There was a discussion about the Journal and a recommendation from Janet Burns that the number of issues be reduced from 4 to 3. If a decision were to be made on this, it would be needed a year in advance since the library subscription contract specifies the number of issues to be provided. This number would need to be set prior to the issuing of subscriptions for the year.
- b. Discussion about the advantages and disadvantages of this action were discussed. The general consensus among those present was to try to continue with 4 issues since the Journal is viewed by membership as a primary benefit.

4. Leaders for Tomorrow Scholarship

- a. Discussion moved to the Leaders for Tomorrow Scholarship. Additional strategies for encouraging submissions. Also work needed on membership

listserve. A suggestion was made that the membership chair take on responsibility for updating the membership listserve.

5. President Brown moved the treasurer's portion of the agenda to a priority position so Matt Sutton could discuss this before he had to leave. Matt went through the FY 2006 budget explaining it line by line.
6. Matt requested that a decision be made about what to do with the Franz fund.
7. Some discussion ensued about changing the time of the breakfast meeting and exploration of another meeting time.

Minutes submitted by: Roger Hill

See attached minutes from the Saturday morning meeting. Note these cover the period following Roger's departure.

Charles Gagel

NAITTE Minutes beginning as of 9:30 AM, Saturday, December 10, 2005

Continuing the finance discussion:

- Matt Sutton will combine the Nevin Frantz funds into one \$10K CD for 12 months. Matt will deposit and remaining funds into savings.
- Paul Brauchle will follow-up with more details on the funds from the NSF grant. Matt will hold the \$28K in savings until further notice.
- The proposed 2006 budget was approved with the above adjustments: Mary Jo Self moved to approve; Karen Juneau, seconded.

Due to the shortage of time, Dan Brown proposed the following topics for further discussion via email:

- NAITTE Breakfast and Business Meeting:
 - Is the breakfast that critical to maintain?
 - What are the alternatives? What about an evening reception? Ask around.

- Mary Jo Self will check into when we have to notify ACTE of our decision whether or not to continue with the breakfast or change to something else.
- ITE Directory:
 - We need to provide input in cooperation with CTTE. Some decisions will likely be made by the ITEA Convention in Baltimore. We need a plan of action.
 - John Flanagan, Goodheart-Wilcox, is flexible and will support whatever we decide.
- New Officer Induction Ceremony:
 - Who else should be added to the induction? With this being Cal Catrells last preparation of the plaques, now would be a good time to transition to a more inclusive induction.
 - We have people working hard with little open recognition; for instance, research chair, circulation manager, membership chair, etc& How can we acknowledge their contributions better?
 - If we continue with the breakfast meeting, who should be seated at the head table? The traditional seating seems too large.
- Standing Committees:
 - We need to emphasize recruitment. Many committees (e.g., membership committee) have become dormant. We need to reactivate and perhaps restructure these committees.
 - What about making certain memberships free; for instance, student memberships? What about giving a free membership to research and manuscript awards recipients?
- NAITTE Presenter Proceedings:
 - There appears to be support for such a documentation. What if we formally begin to publish (to the NAITTE website) the proceedings of the 2006 NAITTE presentations?
 - What format for submissions would we use?
 - How can we make it most beneficial for the presenter?
- NAITTE Organizational Structure:
 - What if we move to a three division structure? That is: Technology Education, Trade and Industrial Education, and combine Technical with Training.
 - How should we consider our divisions aligning with the ACTE divisions?
 - Charles Gagel was asked to recirculate the findings of the recent membership survey.

Karen Juneau will serve as the Breakfast Coordinator again for 2006.

Lynna Ausburn, of Oklahoma State University, will replace Mary Jo Self as the Research Committee Chair for 2006.

Meeting Adjourned at 10:10 AM.