

**National Association of Industrial Technical Teacher Educators
Breakfast and Business Meeting
Marriott Hotel – Cardiff Room – 7:00 a.m. to 8:30 p.m.
San Diego, California
December 9, 2000**

Presiding: Theodore Lewis, President

Officers Present: Theodore Lewis, Roger Hill, Charles Gagel, Jeff Flesher, Dan Brown, Thomas Bell, Michael Galloy, John Scott, Marie Kraska, Greg Petty, Edward Mann, Cheryl Evanciew, Scott Johnson, Marie Hoepfl, Stephen Petrina, Jim Gregson,

1.0 Welcome and Introductions Theodore Lewis

- 1.1 Breakfast was called to order at 7:12 a.m.
- 1.2 Members of the head table were introduced.
- 1.3 Special guests were introduced. Included among the many were Joe Burke, Vice-President ACTE/TED; John Flannigan from Goodheart-Wilcox; and John Gosse from American Technical Publishers.

2.0 JITE Editorial Board Marie Hoepfl

- 2.1 George Rogers, JITE Associate Editor, presented recognition of outstanding manuscripts for volume 37 of the journal:
 - 2.1.1 Scott D. Johnson and Shih-Ping Chung received the award for best research manuscript for “The Effect of Thinking Aloud Pair Problem Solving (TAPPS) on the Troubleshooting Ability of Aviation Technician Students.”
 - 2.1.2 Michael A. DeMiranda and James E. Folkestad received the award for best conceptual work for “Linking Cognitive Science Theory and Technology Education Practice: A Powerful Connection Not Fully Realized.”

3.0 Awards and Recognitions Greg Petty

- 3.1 Greg Petty, Senior Trustee, presented awards for outstanding service to NAITTE. The recipients were:
 - 3.1.1 Charles Gagel for his service as the previous News & Views Editor.
 - 3.1.2 James Lorenz for his many years of service as Membership Chair.
 - 3.1.3 Bryan Simmons for his years of service as Circulation Manager for the JITE.

4.0 Guest Speaker Introduction by Dan Brown

- 4.1 Tony Brannon, of Murray State University, provided a lively and entertaining presentation titled: On and Beyond Zebra. It was a light-hearted take on a popular Dr. Seuss story and was intended to encourage us to think outside the box. He provided eight themes for reflection: medicate (yourself with laughter), communicate, reactivate, participate, appreciate, tolerate, deviate, meditate. If fifteen seconds of laughter can extend one’s life by two years, as Tony Brannon purported, judging by the laughter in the room, many years were added.

5.0 NAITTE Business Meeting Theodore Lewis

- 5.1 Business meeting called to order at 8:10 a.m.
- 5.2 Minutes of 1999 Business Meeting
 - 5.2.1 Charles Gagel, NAITTE Secretary, stated that minutes of the year’s business and executive meetings had been distributed by way of the NAITTE web site now located at the University of Georgia: www.coe.uga.edu/naitte/. He called attention to the Secretary’s Report, distributed to those present, that provided an overview of activities, the 2000 Officer and Leadership List, and the web address where minutes are located. Charles moved that the minutes be accepted. The motion was seconded and approved.
 - 5.2.2 See attached Article 1 for the complete report.
- 5.3 President’s Report
 - 5.3.1 Theodore Lewis, NAITTE President, reported that the JITE journal, the new web site, and the News & Views newsletter were all alive and well. He commented on

certain membership issues and called for a new sense of commitment to NAITTE by its members.

5.4 Treasurer's Report

5.4.1 Jeffrey Flesher, NAITTE Treasurer, distributed a copy of the Treasurer's Report to all in attendance. Jeff commented on potential cash flow problems that may occur by next year if finances do not improve. Of particular concern is the challenge grant from the Nevin Frantz estate: Matching moneys are not meeting the challenge. It was suggested that one source of additional revenue, overall, might be institutional memberships. Jeff moved that the Treasurer's Report be accepted. The motion was seconded and approved.

5.4.2 See attached Article 2 for the complete report.

5.5 Installation of Officers

5.5.1 John Scott, NAITTE Trustee, officiated the installation ceremony for the upcoming year.

6.0 Meeting Adjourned at 8:30 a.m. Theodore Lewis

Minutes recorded and reported by:

Charles Gagel
Secretary

Articles attached.

ARTICLE 1 – Secretary's Report

2000 NAITTE Secretary's Report

Submitted by: Charles Gagel (cgagel@bemidistate.edu)

Since taking office a year ago, the major activity for the secretary was recording of minutes for the closing NAITTE Executive Meeting at the 1999 ACTE Annual Convention and for one telemeeting conducted May 3, 2000. Minutes were posted to the new NAITTE web site: <http://www.coe.uga.edu/naitte/>

Another recording activity has involved the monitoring of business conducted through the use of email and the Executive Board's listserv. All email communications received by the secretary, whether directly or through the listserv, are being archived. The growing use of communication technology will certainly reshape how NAITTE conducts and records its business; for instance, this year's officer elections.

Secretarial activities have included the updating of the Administrative Handbook and By-Laws to acknowledge the name change of the American Vocational Association to the Association for Career and Technical Education. Activities have also included the maintenance of the NAITTE Officers and Leadership List. An updated listing of the officers for 2001 is provided on the back of this report.

ARTICLE 2 – Treasurer’s Report

December 9, 2000

NAITTE 2000 Fiscal Report, submitted by Jeff Flesher, Treasurer

The budget for 2000 was closed with a deficit of \$1,775.03 and a checking account balance forward of \$2,557.31. In FY00 we transferred \$1,137.75 from savings which closed that account. There would have been a total shortfall of almost \$3000.00 without that transfer. Income from membership reflected the increase in dues, however, income from subscriptions was less than expected. Income from those sources (not including contributions for the Frantz fund) in FY98 was \$17,900, and in FY99 \$14,868.06 and FY00 \$15,442.08. Expenses were also generally less than projected particularly those related to JITE. Contributions to the challenge fund were \$780.00 creating a balance of \$2,240.00 for the third year of the five-year campaign. This rate of contribution will not be sufficient to meet the terms of the bequest (\$3000.00 required to be on track).

We have taken action to generate the necessary operating funds through increases in membership dues and subscription rates. A major shortfall in those areas occurred in the institutional membership category that has slipped to \$1050.00 from \$1800.00 in FY99.

The \$5000.00 donation made by Nevin Frantz was placed in a certificate of deposit which has a current value of \$5,722.39. The Doctoral Scholarship fund has a balance of \$7,630.39. The executive board should review the terms of that fund and determine if it could be applied for example to our graduate student monetary awards and to re-establish some level of contingency fund. We are now at a point in the checking account where we are subject to cash flow issues as our expenses and income generally do not follow similar cycles.