

**National Association of Industrial Technical Teacher Educators  
Executive Committee Meeting  
Omni Hotel – Salon 20 – 10:00 a.m. to 12:00 p.m.  
Orlando, Florida  
December 15, 1999**

**Presiding:** Theodore Lewis, President

**Present:** Theodore Lewis, Michael Dyrenfurth, Roger Hill, Charles Gagel, Edward Mann, Dan Brown, Gregory Petty, John Scott, Marie Kraska (guest), Dominic Mohamed (guest).

**1.0 Call to Order and Welcome** .....Theodore Lewis

- 1.1 Meeting called to order at 10:00 a.m.
- 1.2 Welcome to new board members and an acknowledgement of their task.
- 1.3 Task at hand is to finish the December 15<sup>th</sup> agenda before any new business.

**2.0 Urgent Items** .....Roger Hill

- 2.1 Executive Board positions and functions that need filling.
  - 2.1.1 Membership Chair.
  - 2.1.2 JITE Circulation Manager.
  - 2.1.3 News & Views Editor.
  - 2.1.4 Web Master.
  - 2.1.5 Research Committee Chair.
  - 2.1.6 Someone to work on Public Relations and Brochure.
- 2.2 Response to Gene Martins challenge and critique of NAITTE: His suggestions to . . .
  - 2.2.1 reexamine the role and mission of NAITTE.
  - 2.2.2 restructure the executive committee.
  - 2.2.3 create an executive director position.
- 2.3 Update the administrative handbook.
- 2.4 Establish dates for future telemeetings.

**3.0 Reporting of Minutes** .....Roger Hill

To accommodate the transition of the Secretary's position ...

- 3.1 Roger Hill will finalize and report minutes for the opening reporting meeting (Saturday, December 11<sup>th</sup>) and the breakfast business meeting (Tuesday, December 14<sup>th</sup>).
- 3.2 Charles Gagel will assume Secretarial responsibilities at and report minutes for the Wednesday, December 15<sup>th</sup>, Executive Board meeting.
- 3.3 Dissemination of minutes will be via e-mail and web site.

**4.0 Treasures Report** .....Theodore Lewis

- 4.1 Concerning the budgetary requests for the JITE: The budget will remain as is until Marie Hoepfl assumes responsibilities as the Editor and has had time to adjust to the position.

- 4.1.1 Roger Hill reported that Marie Hoepfl has agreed to review the position for potential cost savings.
- 4.1.2 Michael Dyrenfurth recommended that the JITE Editor and the Treasurer coordinate their efforts.
  - 4.1.2.1 At present there is a 16% shortfall between overall income and expenses, mostly due to increased JITE costs.
  - 4.1.2.2 The differences in the JITE budget requests between the Treasurer and Editor needs to be reconciled (Treasurer, \$17,500; Editor, \$18,400). It was noted that the Treasurer's budget included "all" NAITTE publications.
- 4.1.3 John Scott introduced a discussion on the added costs of employing a style editor for the JITE.
  - 4.1.3.1 It was suggested that style editing services be provided through means other than hiring an editor. It was further suggested that perhaps the JITE Editorial Board should pickup some of the responsibility.
  - 4.1.3.2 Perhaps corporate support should be solicited? Theodore Lewis agreed to inquire of potential supporters.
  - 4.1.3.3 It was noted that Karen Zuga has three more issues of the JITE that must be accommodated.
- 4.1.4 **Motion Made**  
 Michael Dyrenfurth moved to approve the \$18,400 JITE budget request and that the Editorial Board should work to reduce costs (D. Brown, 2<sup>nd</sup>).
  - 4.1.4.1 **Motion Amended**  
 John Scott amended the M. Dyrenfurth motion to include that the \$18,400 JITE budget not be exceeded and that the Editorial Board should hold to that number or less (G. Petty, 2<sup>nd</sup>).
- 4.2 Roger Hill voiced concern over the approximate \$2,000 deficit created by the above action.
  - 4.2.1 Present membership dues of \$30 is not sufficient to meet expenses given the current membership.
    - 4.2.1.1 Reference was made to the March 26<sup>th</sup> telemeeting when dues were increased and members were encouraged to make a \$10 gift to the Nevin Frantz fund.
    - 4.2.1.2 The March increase and gift recommendation are insufficient for the new budgetary requests.
  - 4.2.2 A discussion to increase current dues was conducted.
  - 4.2.3 **Motion Made**  
 Greg Petty moved to increase membership dues to \$50 (E. Mann, 2<sup>nd</sup>).
    - 4.2.3.1 Concern was voiced about possible decline in gifts to the Nevin Frantz fund.
    - 4.2.3.2 Inquiry was made about student and foreign rates.

**4.2.4 Motion Made**

Greg Petty moved that student dues remain at \$15 and that foreign dues increase to \$60, effective FY 2001 for renewals (R. Hill, 2<sup>nd</sup>).

**4.2.4.1** Dominic Mohamed suggested that some type of promotion accompany new dues announcements when membership renewals are sent out.

**5.0 T & I Standards Report.....Marie Kraska**

**5.1** Marie Kraska voiced concern over the slow downward spiral of Trade and Industrial Education and Vocational Education, in general.

**5.1.1** M. Kraska encouraged / urged involvement in policy decision making as opposed to research. Standards are being created but not implemented.

**5.1.2** Attention must be given to policy makers: vocational directors, certification officers, boards of education, and so forth.

**5.1.3** Schools, colleges, and educators must support the implementation of standards.

**5.2** A call for action was made by M. Kraska and J. Scott for the development of strategies for the implementation of standards. It was suggested that perhaps a monograph to explain the T&I Standards is in order.

**5.3** The Executive Board accepted the report and call to pursue policy makers.

**6.0 Technical Education, VP Report .....John Scott**

**6.1** J. Scott reported that he had just assumed the office and that he was pursuing the necessary contacts.

**7.0 NAITTE / CTTE Directory .....Theodore Lewis**

**7.1** T. Lewis reported that discussions for the continuation of the Directory were progressing. He stated that Tom Bell would present a new name for the Directory, one in which NAIT would be included as well.

**8.0 Membership Chair Replacement .....Theodore Lewis**

**8.1** Concern was voiced for when the current membership chair, Jim Lorenz, would officially step down.

**8.2** T. Lewis was charged with the responsibility of finding a replacement.

**8.2.1** G. Petty and E. Mann suggested Harold Shoemaker and agreed to contact him.

**8.2.2** T. Lewis suggested Rey Martinez; Charles Johnson was also mentioned.

**9.0 JITE Circulation Manager Replacement .....Theodore Lewis**

**9.1** T. Lewis was charged with the responsibility of finding a replacement.

**9.1.1** J. Scott mentioned that Joan Warren at OSU may be interested. John Schell may also have an interest in the position.

**10.0 Research Committee Chair Replacement** .....Theodore Lewis

**10.1** T. Lewis reported that Jim Gregson will replace Joan Freidenberg as Chair. The new chair will work with Richard Satchwell of the TED Committee.

**11.0 News & Views Newsletter Editor Replacement** .....Theodore Lewis

**11.1** Charles Gagel, the previous News & Views Editor, has assumed the NAITTE Secretarial role, thus the newsletter editor's position is vacant. No immediate replacement nominations were put forward.

**11.2** Of a related matter: C. Gagel and G. Petty suggested that the newsletter adopt an e-mail format instead of the previously discussed web format.

**11.2.1** Previous discussions had suggested a web-based format but concerns were raised about the status of the current web site and the membership knowing when a newsletter had been posted.

**11.2.2** There was discussion on whether to use an e-mail announcement of a newsletter posting, an e-mail version of the newsletter alone, or a combination of both. No conclusive decision was made.

**11.3** Note: The NAITTE Web Site will be moved to the University of Georgia. Roger Hill will serve as the webmaster until an appointment can be made. R. Hill also agreed to distribute one issue of the newsletter via e-mail and web site to expedite the transition.

**12.0 Work To Be Done**

**12.1** Revision and update of the NAITTE Administrative Handbook.

**12.2** M. Dyrenfurth and P. Brauchle will continue discussions with AHRD regarding a NAITTE position on their Board.

**13.0 New Business**

**13.1 Motion Made**

John Scott moved that NAITTE continue to support M. Dyrenfurth's efforts with the WOCATE and their conference (G. Petty, 2<sup>nd</sup>).

**13.2** T. Lewis will oversee the creation of an Ad Hoc Committee to consider Gene Martin's challenge and critique of NAITTE.

**14.0 Meeting Adjourned at 12:00 p.m.** ..... Theodore Lewis

Minutes recorded and reported by:

Charles Gagel  
Secretary