

**National Association of Industrial and Technical Teacher Educators  
Executive Committee Meeting  
Orlando, Florida  
Omni Rosen Salon 21  
Saturday, December 11, 1999  
2:00 – 4:30 pm EST**

Presiding: Michael Dyrenfurth, President

Present: Paul Brauchle, Michael Dyrenfurth, Charles Gagel, Roger Hill, Ted Lewis, Reynaldo Martinez, Greg Petty, John Scott, Bryan Simmons (briefly to provide JITE Circulation Manager Report), Karen Zuga

- 1.0 Welcome and Introductions..... Michael Dyrenfurth
  - 1.1 Michael Dyrenfurth began by reviewing meeting agenda and asking for any corrections.
  - 1.2 Presentation of minutes deferred until Roger Hill could return from JVER Editorial Board Meeting.
  - 1.3 Treasurer’s report also deferred. Jeff Flesher will be bringing that and will have it available at the NAITTE Breakfast and Business Meeting.
- 2.0 President-Elect Report ..... Ted Lewis
  - 2.1 Ted Lewis provided an update on plans for this year’s conference programming. The Technology Education Division (TED) accommodated all of the sessions planned for the 1999 year. All NAITTE programming is listed under Technology Education even though NAITTE spans several other divisions. Those who know to look there will find them fine, but others might not see them in the program.
  - 2.2 Continued discussion about association between NAITTE and ACTE occurred. NAITTE has been an affiliate of AVA in the past, but ACTE now wants to have NAITTE be a division or to work through one of the established divisions. The issue is still unresolved.
  - 2.3 ACTE has established a practice of centralized coordination with affiliates. They now want program planning to be handled through a recognized division. Problems came up when ACTE started restricting the number of programs each division could offer. Autonomy of NAITTE and the number of NAITTE members who are also ACTE members also appear to be issues of concern.
  - 2.4 Vice-presidents were encouraged by Mike Dyrenfurth to continue developing relationships with ACTE leadership to facilitate understanding of NAITTE issues and concerns.
- 3.0 Vice-President for Technology Education Report..... Chuck Linnell
  - 3.1 Chuck Linnell was not present and no report was available.
- 4.0 Vice-President for Trade and Industrial Education Report ..... Reynaldo Martinez
  - 4.1 Reynaldo Martinez has observed that there are numerous T&I faculty who are not members of NAITTE. He plans to mail a letter in February to all persons he can identify as T&I faculty and encourage them to join and become active in NAITTE.
  - 4.2 Also in the works are plans to place a special emphasis on participation and involvement on the part of faculty at traditionally minority institutions
- 5.0 Vice-President for Technical Education Report ..... Jeff Cantor

- 5.1 Jeff Cantor was not present and no report was available.
- 6.0 Vice-President for Industrial and Military Training Report ..... Paul Brauchle
- 6.1 Paul Brauchle presented his report of three items (Report items are on sheet but Paul will give you more information about possible affiliation with the Academy of HRD.
- 6.2 Paul Brauchle was also responsible for planning the 1999 NAITTE Breakfast and Business Meeting. It will be held on Tuesday morning at 6:45 a.m. A total of 60 persons have been planned for. Complementary tickets will be provided to representatives from Goodheart-Wilcox (Flannigan and associate) and American Technical Publishing (Tommy Proctor, Dave Holloway, and John Gossie). Brian Simmons and his wife will be provided complementary breakfast tickets for his work as circulation chairperson for the Journal. Bill Snelson, ACTE President, and Eugene Martin, President of the Technical Foundation of America are also invited guests.
- 6.3 The agenda for the breakfast meeting was reviewed. John Scott will conduct the officer installation ceremony.
- 7.0 Secretary's Report ..... Roger Hill
- 7.1 Roger Hill reported on minutes and provided a hard copy for review by those who desired to look them over. All minutes were available other than those from the most recent telemeeting. The minutes were earlier distributed by e-mail to all officers but they are not being posted on the web site as they are supposed to be. Other arrangements are needed for the web site since it is no longer being maintained.
- 7.2 Copies of the 2000 Officer List were distributed and available in multiple copies for distribution at the NAITTE breakfast.
- 7.3 Some discussion took place about approval of the minutes. Since the telemeetings have been implemented, there has been some confusion about how they were to be approved. Paul Brauchle made a motion that that the board recommend approval of the minutes to the general membership at the Breakfast and Business Meeting. Greg Petty seconded. The Secretary will report this to the general membership at that time.
- 8.0 JITE Circulation Manager Report ..... Bryan Simmons
- 8.1 A concise report on circulation of journal was provided. It appears that circulation figures are approximately what they were last year.
- 8.2 Bryan Simmons reported that one of the key costs incurred in this area resulted from problems with incorrect labels on original mailing of journal. He also indicated that it was challenging to deal with scheduling of journal issues since they do not correspond with the calendar year.
- 8.3 Bryan Simmons will request that a replacement be found. He has appreciated the opportunities of working in this capacity, but would now like to be relieved.
- 9.0 Report on Officer Elections ..... Greg Petty
- 9.1 Greg Petty, in his role as trustee most recently elected, was responsible for conducting officer elections. A report on results of the election was provided along with suggestions regarding the manner in which future elections should be conducted. One major difficulty was identifying nominees as few were names were submitted in response to the call for nominations.
- 9.2 Appreciation was expressed to Paul Brauchle for his service to the board and his efforts in arranging the Breakfast and Business Meeting. He is ending his term of service on the Board.

- 9.3 Appreciation was expressed for efforts to solicit nominations at last year's Breakfast and Business Meeting but that strategy was unsuccessful.
- 10.0 JITE Editor Report ..... Karen Zuga
- 10.1 Karen Zuga reported on the status of the JITE and reviewed the various assistant and associate editor roles being filled by various persons. She indicated that it was not clear how these personnel might change as editor responsibilities shifted to Marie Hoepfl (incoming editor).
- 10.2 Catherine Houston was hired as style editor this year for a cost of \$1,000 per issue.
- 10.3 Use of review tools in MS Word has proven successful as a means of editing and preparing manuscripts for publication.
- 10.4 Paul Post has been especially helpful to be sure tables are correct and transfer of materials to the Scholarly Communications Project for publication on the Web is completed.
- 10.5 Costs of publishing journal were slightly under budget, but expenses of hiring a style editor have increased costs of producing the journal.
- 10.6 There was considerable discussion regarding use and value of a style editor. Karen Zuga expressed concern about the number of potential editors within the profession who would be capable of doing the entire job of style editing and handling other editorial tasks. Concerns were also expressed about the costs of the journal and the economics of having the editor do all of the work.
- 11.0 News and Views Editor Report ..... Charles Gagel
- 11.1 Charles Gagel reported on the status of the News and Views. One issue was produced this year.
- 11.2 Previous discussion about changing the format of the News and Views to electronic form and distributing using the web was mentioned. Charles Gagel has concluded that the best approach will be to send it out via e-mail rather than just posting it on the web.
- 12.0 Awards Committee Report ..... John Scott
- 12.1 John Scott reported that the Awards Committee process involved proactive work on the part of the trustees to identify recipients. Several additional persons have been identified who are worthy of awards in the future. These include Charles Gagel for his work on the News and Views and Bryan Simmons for his work as JITE Circulation Manager.
- 13.0 Concluding Remarks ..... Michael Dyrenfurth
- 13.1 Michael Dyrenfurth reported on his representation of NAITTE as it was named as a partner at the International Working Seminar of Scholars for Technology Education. This activity will be continued under the title of the International Conference for Technology Education.
- 13.2 Several key positions will need to be filled in the near future. These include News and Views Editor (Charles Gagel was elected Secretary), JITE Circulation Manager, Webmaster, Research Committee Chair, and Membership Chair.
- 14.0 Meeting adjourned at 5:15 p.m. EST.

Respectfully submitted,

Roger B. Hill  
Secretary