

Department of Mathematics and Science Education
Procedure for Adjunct Appointment of Faculty

As defined by University policy, adjunct faculty members do not have voting rights in the department. (<http://www.uga.edu/provost/polproc/aapm/faculty/fac104.htm#1042>)

Adjunct appointments are a means of establishing a relationship with UGA faculty that have appointments in other departments or at other universities/institutions.

The procedure for consideration of a faculty candidate for adjunct appointment is as follows:

1. Application for an adjunct appointment may be initiated by the faculty candidate or a Department of Mathematics and Science Education faculty member as a nominator.
2. Regardless of the method of initiation, the candidate shall submit
 - a current vita
 - a statement setting forth
 - the contributions s/he proposes to make to the departmental programs
 - the benefits to the individual

The candidate's statement should explicitly indicate the qualifications of the candidate in the field of mathematics or science education.

3. The candidate's materials will be made available to all voting faculty members in the department for review prior to consideration of the candidate.
4. The faculty of the program with which the candidate is most closely aligned will meet and discuss the candidate's application.
6. At the next department faculty meeting the program faculty will provide their analysis of the candidate and, if they desire, make a recommendation to the full faculty on the acceptability of the candidate for an adjunct appointment in the Department. The full faculty will then discuss and vote on the adjunct appointment. The candidate and his/her current department head will be notified of the outcome of the vote immediately.
7. The recommendation for an adjunct appointment will be forwarded to the Dean's office and then Faculty Affairs for approval.