

Date: February 17, 2008

To: Graduate Students in the Department of Lifelong Education, Administration, and Policy

From: Sally J. Zepeda, Ph.D., Professor and Graduate Coordinator

RE: Upcoming Deadlines—Graduate School—March, 2008

There are two deadlines in March (2008) that are important to keep in the forefront for students who are planning to graduate in May 2008.

March 4, 2008

Final date for submitting requests for transfer of credit, with accompanying transcripts, to the Graduate School for students graduating in **May 2008**.

The Request for Transfer Credit Form is found at

http://www.uga.edu/gradschool/forms&publications/body_reqtrfcre.pdf

Please work with your major professor to ensure that this paperwork is complete and submitted to the Graduate Coordinator for further processing to the Graduate School. The cutoff is 5:00 p.m. on March 4, 2008. Please allow two full days for processing this form.

March 7, 2008

Final date for doctoral students to submit information for Commencement program for May 2008 graduation.

The Commencement Information Form is found at

<http://www.gradsch.uga.edu:5080/forms/newgraddoc.htm>