

The University of Georgia  
 Parking Services Department  
 Departmental Permit Application Form

Section 1 – Customer Information

Department \_\_\_\_\_

Department Number \_\_\_\_\_

Contact Person \_\_\_\_\_

Campus Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Section 2 – Permit Request

	Quantity	Unit Cost	Total Cost	<i>For office use only</i> Number on Permit(s) Issued
Departmental Permit <ul style="list-style-type: none"> <li>• Must be displayed with current UGA permit.</li> </ul>				
State Vehicle Gate Card <ul style="list-style-type: none"> <li>• For use in State Vehicles Only.</li> </ul>				
State Vehicle Surface <ul style="list-style-type: none"> <li>• For use in State Vehicles Only.</li> </ul>				
Validation Passes				
Replacement Fee				

Total Fee: \_\_\_\_\_

Section 3 – Payment

Cash  Check  Charge
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Charge To Department

Account Name \_\_\_\_\_

Account Number \_\_\_\_\_

I have read the guidelines for the permit(s) I am purchasing. I understand that as the caretaker of the permit(s) for my department, I am responsible for ensuring the permit(s) is/are used correctly. I have been granted the authority to charge the permit(s) to the account listed.

Signature \_\_\_\_\_

Date \_\_\_\_\_

*For Office Use Only*

Signature of Courier _____	Invoice Number _____	Customer Account Number _____
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