

**Minutes**  
**Kinesiology Department Meeting**  
**8:30-11:30, August 11, 2006, Room 202**

**Present:** Baumgartner, Brown, Cress, Cureton, Dishman, Ferrara, Hawkins, Jackson, Mason, Maxcy, McCullick, McCully, M. O'Connor, P. O'Connor, Schempp, Simpson, Tomporowski, Won

**Absent:** Chepyator-Thomson, Dudley, DuVal, Horvat

1. New faculty, Cathy Brown and Joel Maxcy, were welcomed. Dr. Cureton commented that their addition to the faculty will help reduce our dependence on part-time faculty but will not eliminate it. Part-time faculty will still be teaching the equivalent of 8 courses in athletic training and sport management this year. Joel Maxcy will serve as sport studies program coordinator.
2. Ramsey 217 was dedicated as the Ann E. Jewett Curriculum Library in a ceremony on Thursday, August 10. In addition, an assistantship is being endowed in her honor. This was a highly successful fund-raising event. If you have ideas for fund-raising from benefactors or alumni, convey these to Dr. Cureton or contact Lauren Barrett to discuss. Lauren Barrett has been highly successful in her efforts on our behalf.
3. Dr. Cureton reviewed accomplishments during the last year, as well as tasks remaining to be completed (attached). Much was accomplished and the Department appears to be in good health, but a number of tasks related to reorganization and to decisions made during the last year remain to be completed. One of those tasks was submitting a proposal to change the course prefixes from EXRS, PEDS and PEDB to KINS. Dr. Cureton indicated that it might be better not to change the PEDB prefix, so keep the major courses distinct from the Basic PE classes in the bulletin. There was a motion to change the prefix only on major classes at this time. Motion passed. The first step is to send a letter to the University curriculum committee, requesting that a new prefix (KINS) be established. Then, the prefix on individual EXRS and PEDS courses can be changed to the new one through course change proposals via CAPA.
4. The Department goals, objectives and performance measures in the Department 5-year plan were briefly reviewed. The Department has accomplished many of the specific objectives on schedule. So far, the plan appears to be serving us well in that resources (positions and funds for equipment) we need to implement the plan have been allocated by the COE.
5. Dr. Cureton reviewed several items related to the Department budget. A document detailing the impact of budget cuts by the COE in recent years was provided. Many GAs and faculty positions, and almost all operating funds were lost. Current operating funds are taken from funds available from position vacancies. There is no distinct line item in the budget for operating funds. Departments are allocated funds to cover fixed costs only (phone, postage, copy machine leases, a portion of office supplies (paper, toner cartridges, etc.), and a small allocation for travel. Other operating expenses must be covered by other funds the Department can bring in (income from programs and foundation (e.g., Ramsey), and salary release and indirect cost return from grants). A pie chart of sources of income from fiscal year 2006 was reviewed. The small portion of

income from State funds was evident. However, the Department did receive substantial (~\$156,000) end-of-the-year funds for equipment, computers/printers and furniture. Substantial funds are available in several foundation accounts (Soule and Lewis) that may permit greater financial support of students, including addressing some cases of financial need (Lewis fund). The spreadsheet for State funds for the current year also was reviewed. Funds provided for operating at this time do not cover the projected basic expenses.

6. Means of addressing the recommendation from the Department Program Review that the Department needs to build greater cohesion among students in the different programs, to better orient of students to faculty research and to better advise students was briefly discussed. Dr. Cureton suggested that we consider two actions at this time: (1) reinstating the introduction to doctoral study seminar for all students (to build cohesion and awareness across programs, to better orient them to doctoral study at UGA, to better advise them about program requirements and University resources for performing fundamental tasks (using the Library and computer literature databases) and (2) a department level seminar (not for credit) be instituted in which faculty, students and invited speakers would present their research. An outline of the introductory doctoral seminar for PESS students taught in 2004 was distributed (attached). Dr. Schempp had volunteered to teach a similar seminar for all Department doctoral students. After brief discussion of the pros and cons, there was a motion to offer the 1-hr introductory doctoral seminar this fall. Major professors would have the option of also having their students enroll in the normal specialization seminars. Motion passed. Faculty were asked to provide input to Dr. Schempp as to how his outline might be altered to address the current situation.

**Next Faculty Meeting:** Wednesday, August 23, 3:30-5:00.

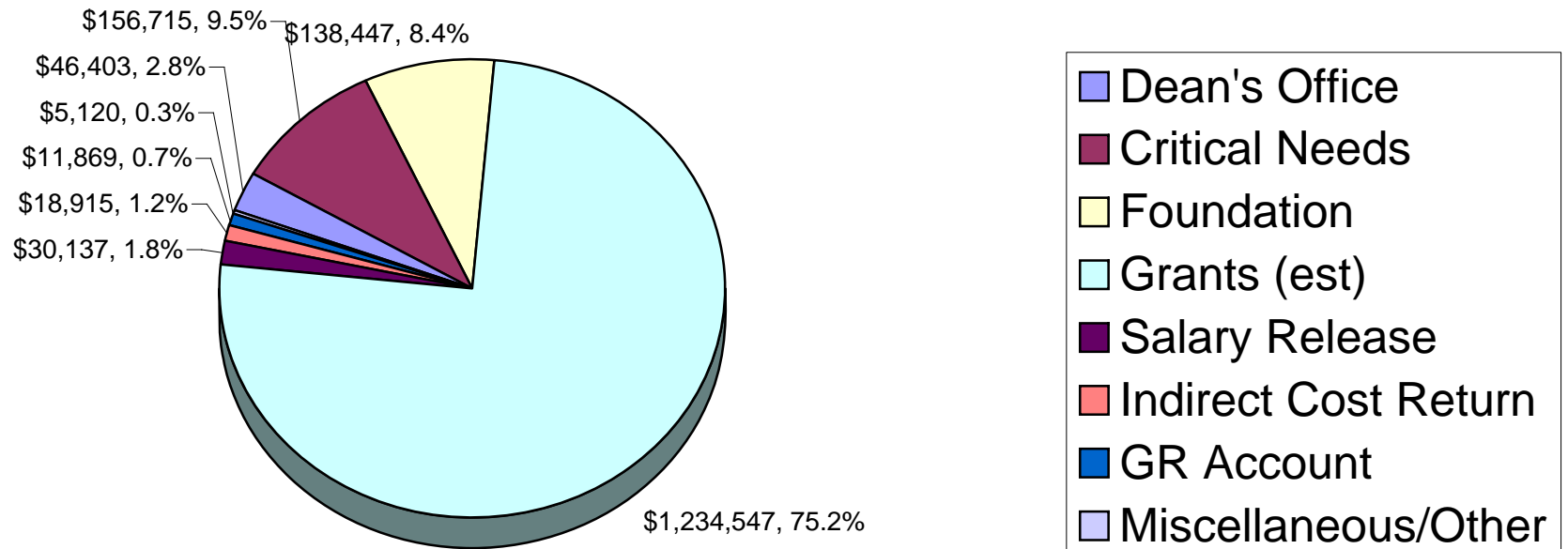
## Accomplishments During 2005-2006

- Completed first formal complete year as a newly-formed (merged) Department without major hitches
- Added two new faculty (Won and O'Connor) and received approval to search for two additional faculty (athletic training and sport management) - 22 full-time faculty, 19 TT and 3 NTT.
- One faculty member promoted (Rose)
- Received increased on-going support for Basic PE TAs (6 additional 1/3 time TAs)
- Maintained enrollments and credit hour production (see data)
- Made or approved curriculum/degree program improvements
  - Revised the undergraduate major in SS to focus on Sport Management (terminated 2 areas of emphasis and revised requirements)
  - Voted to change the name of the undergraduate major in SS to Sport Management and to change the name of the undergraduate joint major in SS-Journalism to Sport Management-Journalism (proposal not yet submitted)
  - Reinstated the graduate program in SS
  - Revised the entrance requirements for the HPE major to increase enrollment
  - Added new courses in basic PE (ultimate frisbee, spinning, ropes, outdoor adventure activities, FFL weight management, lifeguard training)
  - Piloted use of WebCT in FFL classes
  - Terminated PEDB dance courses and others no longer offered
  - Adopted criteria and procedures for selecting basic PE TAs
  - Voted to terminate the Ed.S. in PESS (proposal not yet submitted)
  - Received approval of non-thesis M.S. in Exercise Science
  - Voted to terminate the M.Ed. in Exercise Science (proposal not yet submitted)
  - Added successful completion of EXRS 2010 to ESS major entrance requirements
  - Voted to change course prefixes to KINS
- Had undergraduate students who participated in study abroad (6 in ESS) and in undergraduate research (34 students in ESS)
- Were successful in placing undergraduate and master's students in graduate and professional schools, and in positions for which they were trained (our data on this is incomplete and poor)
- Were successful in placing doctoral students in postdoctoral research or academic positions (8 in 2005 and at least 6 in 2006)
- Were highly productive in research. Faculty and graduate students published 40 refereed articles, 2 books, and 9 book chapters, and gave 72 presentations in 2005.
- Generated ~1.6 million in external funds in 2005, with ~ 4.5 million in contracts and grants. 71% of faculty funded.
- Were highly visible in professional activities: 6 faculty served as editors (section, associate or assistant), 12 served on editorial boards, 21 held office in national/international organizations in 2005
- Were involved in international travel and exchange (5 faculty)
- Provided community service through Fitness Center, Pediatric Exercise Clinic and Aging and Physical Performance Lab, but terminated the summer learn-to-swim program
- Successfully completed program reviews
  - Department review by University
  - NCATE and PSC
  - Athletic Training Program Accreditation
- Finalized the Department 5-year plan
- Participated in AAKPE doctoral program evaluation - ranked 14<sup>th</sup>
- Received substantial end-of-the-year equipment funds from the COE for faculty computers and printers, lab equipment, furniture and new signs for building (~\$160,000) and start-up funds for Cathy Brown from VP for research (\$85,000)
- Approved an increase in state-supported doctoral GA stipends (increased appointment from 33% to 42%)

## Tasks from 2005-2006 that Remain to be Completed

- Develop and approve Department by-laws (part of reorganization)
- Submit curriculum proposals to:
  - Terminate the Ed.S. in PESS
  - Terminate the M.Ed. in Exercise Science
  - Change the name of the undergraduate major in Sport Studies to Sport Management
  - Change the name of the undergraduate joint major in Sport Studies-Journalism to Sport Management-Journalism
  - Change the prefix of courses in the Department (EXRS, PEDS and PEDB) to KINS (reconsider whether this should be done for PEDB classes)
- Review all courses required for the ESS major to determine possible changes needed. As part of this task, determine whether EXRS 2100/2100L, Introduction to Athletic Training, and PEDS 3750, Motor Skill Behavior, should be added as requirements (Exercise Science Faculty)
- Appoint a committee to determine an outline for a possible new course in Introduction to Kinesiology
- Appoint a committee to develop an outline of what would be covered in a common 8990, Research Seminar

## Kinesiology Sources of Funds FY 06



University of Georgia  
Department of Physical Education and  
Sport Studies

**Doctoral Research Seminar  
PES 8990**

Fall 2004

Dr. Paul G. Schempp  
357 Ramsey Center  
542-4379  
pschempp@arches.uga.edu

Description

This seminar is designed to equip first year doctoral students with the knowledge and skills necessary to competently and successfully complete their degree requirements at the University of Georgia. To this end, students will become familiar with the research resources available and be introduced to the standards of scholarship expected of a doctoral student and candidate. The latter objective will be met by becoming familiar with the A.P.A. style guide for scholarly writing.

Textbooks and Readings

1. American Psychological Association. (2001). Publication manual of the American Psychological Association (5th ed.). Washington, D.C.: author. Available in the bookstore, second floor in the reference section.
2. University of Georgia, Department of Physical Education & Sport Studies. (2004). Graduate Student Handbook. Athens, GA: author.

Evaluation

	<i>Assignment</i>	<i>Grade Weight</i>
1.	Computer Use	
	a. Library Search	20%
	b. e-mail message (send & receive 3)	10%
2.	Manuscript Preparation (A.P.A. style)	40%
3.	Manuscript Review (using <u>Quest</u> , <u>JTPE</u> or other forms)	30%

## Topic Outline

- Week 1      Introduction. Seminar Requirements, Degree Program Requirements, Academic Advising, Graduate School Policies
- Week 2      Computer Networking. Using e-mail, Internet, Galin, Galileo, ERIC and Literature Searches.
- Week 3      Library Tour. Becoming familiar with library holdings and services (Meet at the Library).
- Week 4      Professional Organizations and Learned Societies: Getting Involved.
- Week 5      The Doctoral Dissertation. From ideas to boundcopy. It is never too early to begin thinking about this important work.
- Week 6      Research with Human Subjects. Institutional Review policies and procedures.
- Week 7      A.P.A Manual Ethics.
- Week 8      A.P.A Manual Manuscript format. References, Tables, graphs.
- Week 9      A.P.A. Manual. Parts of a manuscript
- Week 10     A.P.A. Manual. Writing style
- Week 11     Manuscripts: Research, Theoretical, Literature Review
- Week 12     Submitting a manuscript.
- Week 13     Reviewing submitted manuscripts. JTPE and Quest Review process.
- Week 14     Making a Presentation. Conferences and Organizations. Preparing and presenting a scholarly paper.
- Week 15     Review and Summary.