

Steering Committee Agenda

November 2, 2005

1. Work of the senate. What do you think about the senate's taking on BIG ISSUES (e.g., university-wide, state, regional, national)?
 - a. For a larger issue, I've been thinking about POLICY. UGA does not seem to be represented in many national sites when policies are being made. As the largest and most comprehensive COE in the country, I think we need a VOICE!! Do we have anyone in the Dean's office who is keeping track of what's going on in Washington around ed policy? Discuss new COE Policy Center.
 - b. For a COE issue, I've been thinking of PROMOTION & TENURE since more of our COE-level decisions are overturned at the university level than any other college. Also, I just attended the Assoc. Prof meeting with the Dean, and that was their chief concern. Since the senate recommends faculty to the COE P&T committee, how do we get really good people with a broad and open sense of good scholarship on this committee? We need to recommend good people for the Dean to choose from (though he doesn't have to select those we recommend), and then the senate needs to stand by the people it puts forward. Thus, we need to be careful about our recommendations. I was thinking about developing a FAQ sheet for the COE website that would have the stamp of approval of the Dean's office to perhaps dispel some myths about what counts and what doesn't based on the new P&T Guidelines.
2. Work of the steering committee. What is the expertise of this group? What other committees do we serve on and/or what other special knowledge do we have to help us do this work? There continue to be many complaints that the senate gets bogged down in small issues. *Is there a way we can facilitate the more mundane work of the senate so it can do more big picture work if we think that is desirable?*
3. Senate/Administration Relations. How to position the senate in relation to the administration? How best to represent the faculty AND work with the administration to get our work done? Do we want to invite the Dean/Assoc Deans to senate meetings? Perhaps invite the person we need for what we'll be discussing so we can save time?
4. Bettie Reports on Administrative Cabinet Meeting, Oct. 26.
 - a. For Full Senate. Vote needed. Jamie Lewis will come to next senate meeting to explain the "Proposed Declaration of Major Policy." After senate vote, this goes to the COE Curriculum Committee. (see handout from Jamie)
 - b. For Full Senate. Faculty volunteers need to be forwarded to Dean for consideration for task force on Social Foundations Program (see handout from Jay Rojewski). Do we need to send this handout to the senate ahead of time? **Dean needs names by NOVEMBER 21.**

- c. Coordination of Administrative and Senate By-Laws. I suggested that Diane Samdahl, Joel Taxel (who headed the committee that wrote the Administrative by-laws), and I meet to work this out. Is that OK with the steering committee? It's OK with the Admin Cabinet. (see handout)
5. New Listserv. coefacsen-1@listserv.uga.edu (any senator can post to the list, except Diane!! I'm checking on this.)
6. Senate Website <http://www.coe.uga.edu/testcoe/redesign/facsenate>
username: tester
password: testme
- a. Is it OK? I think we need to add a buttons on left for "Committee Members and Reports." Anything else? Shall we ask Senate to check it out one more time?
- b. What's our deadline for making this live?
7. Senate Officers
- a. Janette Hill has agreed to be Senate Recorder (not secretary)
- b. We need a Parliamentarian (appointed). Any ideas?
- c. We need a President- Elect (elected). Any ideas?
8. Committees. Do we have a list of who's on what committee?
- a. Standing Committees
1. Nominating Committee (3 members from different depts elected by COE faculty)
 2. Undergraduate Academic Appeals Committee (5 members: 3 elected by COE faculty and 2 selected by Director of Student Services)
Kevin Ayers has agreed to serve.
 3. COE Curriculum Committee (one member from each department elected by COE faculty) (Sally Zepada, St.Pierre, Roger Hill,
- b. Special Committees
1. Awards Committee (9 members, one from each dept who have won awards. Selected by the Dean in consultation with Fac Senate Pres)
 2. Graduate Faculty Appointment/Reappointment Committee (9 tenured full or assoc profs with Grad Faculty status, one from each dept. Selected by Dean from slate presented by Nominating Committee.

3. Dispute Resolution Committee (3 tenured faculty members; 2 at rank of professor. Committee selected by Assoc Dean of Faculty, Administration & Finance [title needs to be changed on p. 21 of by-laws]

4. Promotion and Tenure Committee (9 members: 7 tenured full profs & 2 tenured assoc profs, one from each dept. Appointments made by Dean considering the recommendations of the Nominating Committee.

9. Elections (again)

What elections need to be held and when?

10. Info to Senate

What info do we need to send to the senate now? (a welcome to the new year memo?)

11. Meeting Dates

- a. For senate
- b. For steering committee

12. Set agendas

- a. For Senate meeting on November 14, 2005, 9:00-10:30
- b. For next steering committee meeting