

**COE Dean's Council on Diversity**  
**Summary Notes**  
**January 19, 2007**

The agenda for the January 19<sup>th</sup> meeting follows:

COE Dean's Council on Diversity  
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Agenda

1. Welcome – acquaintances and re-acquaintances
2. Review of “draft” proposal for the establishment of Action Teams
- 3.. Discussion and plan of action for LAUNCH of Action Teams
  - Identify potential conveners and members
  - Proposed timeline
4. Pending – HBCU partnership update
5. Upcoming seminars
6. Other items for discussion
7. Next meeting date(s)

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Summary Notes of the meeting

Jenny Penney Oliver welcomed council members and reviewed the agenda for input and changes.

Re: Review of “draft” proposal for the establishment of Action Teams (AT’s)  
Members in attendance had all read the “draft” proposal for the establishment of Action Teams and were complimentary of the organization and content. Therefore, we agreed the proposal was ready to go forward to the Dean (Jenny will be meeting with the Dean about this on 1/24/07.)

Re: Discussion and plan of action for LAUNCH of Action Teams

- Identify potential conveners and members
- Proposed timeline

The Council reviewed names of individuals who have expressed interest and/or have been involved in work related to the Action Team topics and generated a list of potential members. However it was agreed that the membership should come from faculty, staff and students in total and opportunities for involvement would be open. The Council will ask Dean Castenell to invite an “initial convener” for each Action Team to get the first meeting launched. Further discussion centered around whether to roll out all of the AT’s at once or over time and it was determined that Dean Castenell should have input into that. We talked about the importance of regular communication from the AT’s back to the Council and the full college.

Re: HBCU partnership update

Tom Clees shared an almost completed template of how he and students have been cross references HBCU programs with our COE programs that is showing very specific

disciplines we can target for recruitment and partnerships. We all agreed this document will be a wonderful resource. Tom expects to have the completed document within a few weeks.

Re: Upcoming seminars

Jenny reminded everyone of the upcoming seminars. A 1 page flyer was requested for ease in posting and Jenny agreed to ask Krista Vanderpool to provide that.

Re: Next meeting dates

We agreed to plan ahead for the next 2 meetings so to give people AMPLE chance to get them on their calendars; therefore, please mark your calendars now for these dates:

Thursday, February 15 1:30, G-23 Aderhold  
Wednesday, March 21, Noon, G-23 Aderhold