

Summer School Worksheet – 2010

Name _____ S.S.# _____ Annual Rate _____

	Extended Thru	Maymester	Thru	First	Second
<u>1. Class</u> _____ <u>Enrollment</u> _____					
<u>2. Research</u> _____ <u>Credit Hrs.</u> _____					
Amount of Pay					
Percent Time					
Account Number _____ Account Name _____					
Assignment _____					
Source of Funds (Dept., Dean's Office, Gwinnett, In-Service, Other?) _____					

	Extended Thru	Maymester	Thru	First	Second
<u>1. Class</u> _____ <u>Enrollment</u> _____					
<u>2. Research</u> _____ <u>Credit Hrs.</u> _____					
Amount of Pay					
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Assignment _____					
Source of Funds (Dept., Dean's Office, Gwinnett, In-Service, Other?) _____					

	Extended Thru	Maymester	Thru	First	Second
<u>Other Activities</u> _____					
Amount of Pay					
Percent Time					
Account Number _____ Account Name _____					
Assignment _____					
Source of Funds (Dept., Dean's Office, Gwinnett, In-Service, Other?) _____					

Total Summer School: Pay _____ **Percent Time** _____

Any other summer school assignments from colleges outside the COE? _____ **If so, where** _____ **% Time** _____

NOTE: This agreement is made expressly contingent upon available funding and subject to the applicable State and Federal laws and to the statutes and regulations of the institution, such as appropriate enrollment, and to the bylaws and policies of the Board of Regents. A faculty member may only be paid 10% for each 3 credit hour course or 3.33% per credit hour. The total percent of compensation for Maymester cannot exceed 11.1%. The total percent of compensation for all sessions cannot exceed 33.3%. Criteria for teaching must be courses that are either high demand, are core or are required for graduation. Class must have at least 5 students for graduate courses and 10 students for undergraduate courses.

Faculty Member Approval: _____ **Date:** _____

PI Approval: _____ **Date:** _____

Department Head Approval: _____ **Date:** _____