

**Faculty Payment Worksheet  
Request for 10% Summer Salary**

Department Head's Name \_\_\_\_\_

Social Security Number \_\_\_\_\_

Summer of \_\_\_\_\_

I understand that I will be paid 23.3% of my academic year salary, including the supplement, for continuing work on administrative tasks. Pay for this portion will be charged to the new extended session (Maymester through Thru session). For the additional possible 10% summer salary I:

\_\_\_\_\_ do not wish to make a request

\_\_\_\_\_ will teach the following course(s) for 3 credits \_\_\_\_\_

which summer session \_\_\_\_\_

\_\_\_\_\_ will support myself on the following grant \_\_\_\_\_

grant account number \_\_\_\_\_

which summer session \_\_\_\_\_

\_\_\_\_\_ will do the work described below (give as much specific information as possible, including what products will result)

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**Department Head's signature**

**Date**

**Approved By:**

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**Date**

**Return signed copy to Cheri Hoy by January 31**

<http://www.coe.uga.edu/adfaculty/business/policies.html>